

RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING TO BE HELD BY ZOOM ON  
MONDAY 6 JULY 2020 AT 7.30pm

AGENDA

**035 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the council

**036 Apologies and Reason for Absence:** to accept apologies and reason

**037 To receive Declarations of Disclosable Pecuniary Interest** (not previously declared) by Councillors on any of the agenda items below

**038 Minutes of Previous Meetings:** Minutes of 2 March 2020 to be agreed and signed as a true record and to ratify agreement of notes made 6 April, 4 May and 1 June 2020 as a true record of Parish Council actions.

**039 Ward Councillors' Comments:** an opportunity for Ward Councillors to raise any matters concerning the Parish

**040 Clerk's Report:** to update council on outstanding issues arising from previous meetings:

- Chestnut and Oak trees in Parish Garden, Rufforth
- Telephone Box

**041 Finance:**

Monthly financial report by the Clerk

a. Payments to be ratified since 2 March 2020 :

6 April 2020: Clerk's salary +burial fees	£ 506.48
Clerk's expenses last ¼	£ 96.63
YLCA Subs	£ 409.00
NBG expenses to Cllr Mrs Butterworth	£ 50.00
4 May 2020: Clerk's salary	£ 441.03
Insurance BHIB	£ 709.16
VETS for defibrillator to Community Heartbeat Trust	£ 120.00
Materials for Pinfold to C & R Simpson (Builders)	£ 2628.00
1 June 2020: Clerk's Salary	£ 390.60
AJT Garden Services for Grass Cutting	£ 684.00
Clerk for payment for Web Site Development	£ 54.00
Expenses to Cllr Butterworth for Natural Burial Ground	£ 19.98
James Mackman for Internal Audit	£ 80.00
1 July 2020 Clerk's Salary	£ 383.04
Clerk's Expenses last ¼	£ 82.27
PAYE to HMRC last ¼	£ 0.00
Telephone Box materials invoice to Cllr N. Murray	£ 245.80
Neighbourhood Plan website invoice to Elisabeth Craven	£ 133.56

Rental of cycle route at Rufforth to Mr N Squire	£ 1,320.00
For renovation of Pinfold to C&R Simpson	£6122.00
Teak oil for benches in burial ground to Cllr Mate	£ 23.95

To ratify the decision taken to use online banking during Covid 19 lockdown.

b.	Payments received since 1 April 2020	
	Double cremation plot purchase	£ 437.00
	First half precept from CYC	£ 5450.00
	Bank Interest	£ 130.75
	YLCA training refund	£ 115.00
	Credit from BHIB	£ 56.00
c.	Funds available:	

#### **042 Internal Audit:**

To accept James Mackman's report.

#### **043 Annual Return for the Financial Year ended 31 March 2020:**

To agree the Annual Governance Statement 2019/2020

#### **044 Annual Return for the Financial Year ended 31 March 2020:**

To agree the Accounting Statements 2019/2020 and to agree the Bank reconciliation for year ending 31 March 2020

#### **045 Complaints Procedure:** to agree the Complaints procedure.

#### **046 Planning Matters:**

The following had been approved by CYC:

- 20/00096/FUL Apple Tree Cottage, Rufforth for a single storey rear extension
- 20/00316/FUL 15 Bradley Crescent, Rufforth for a single storey side extension
- 20/00203/FUL 18 Southfield Close Rufforth – for 1st floor and ground floor extensions
- 20/00307/TPO Rufforth Manor to fell a Lime Tree and prune a Beech

#### Planning decisions taken by the council to be ratified:

- 20/00752/FULM Wheatland, Boroughbridge Road for erection of 60 affordable homes: The Parish Council objected strongly to this as it was in the Green Belt as in the draft Local Plan and on the grounds that it went against policies in the Rufforth with Knapton and Poppleton Neighbourhood Plans.
- 20/00358/FUL OS Field Middlewood Close Rufforth for the erection of a steel framed barn – the council had no objections to this application
- 20/00888/FUL 2 New House Covert Knapton for alterations to windows to rear elevation and introduction of brick panel – the council had no objections to this application.
- 20/00885/FUL Fairview House Rufforth for erection of stable in field to rear – the council did not object to this but asked that it be for private use only.

#### Responses to planning Applications to be agreed:

- 20/01054/FUL Silverwood House Rufforth for a single storey rear extension

- 19/02016/FUL Land South of West Cottage Rufforth for change of use of woodland to domestic garden and erection of detached garage with driveway

**047 Minor Matters and Items for the Next Agenda:** an opportunity for councillors to ask for items to be placed on the next agenda

**048 Date of Next Meeting:** 7 September 2020 in Rufforth Village Institute at 7.30pm

Parish Clerk: Tel: 738751 Email: [rufforth.parish.council@hotmail.co.uk](mailto:rufforth.parish.council@hotmail.co.uk)

\*For fifteen minutes before the meeting starts members of the public who have registered their wish to speak regarding an item on the agenda can do so. Each resident will be allowed a maximum of three minutes. Anyone who wishes to register or needs further information is requested to contact the Clerk as above. The Clerk will send log in details to the Virtual meeting upon request. The deadline for registering is 6.00pm on Wednesday 1 July 2020.