

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 2 MARCH 2020 IN RUFFORTH VILLAGE INSTITUTE AT 7.30pm**

PRESENT:

Cllr P Rollings (PR) Chairman Cllr Mrs J Wright (JW)
Cllr Mrs A Powell (AP) Cllr M Reynolds (MR)

IN ATTENDANCE: Ward Cllr Anne Hook (AH) and the Clerk

276 PUBLIC COMMENTS: None

277 APOLOGIES ACCEPTED: Cllr A Mate (AM), Cllr Mrs H Butterworth (HB), Cllr J Flynn (JF) and Cllr N Murray (NM)

278 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

279 MINUTES OF PREVIOUS MEETING:

The minutes of the 3 February 2020 were proposed as a true record by AP and seconded by JW, agreed by all and signed as a true record.

280 WARD COUNCILLOR'S REPORT:

AH apologised for the error on bus service details in Focus leaflets posted through residents' doors. The CYC Budget had been agreed and included a new Neighbourhood Street Service that would deal with pot holes, litter, fly tipping etc; Adult Social Care; Climate Change Emergency; Helping young people.

281 CLERK'S REPORT:

- Rats were causing a nuisance and a health concern in Knapton and were coming from the field where someone has lots of pens for chickens, duck and geese. CYC Environmental Health had been to investigate and was happy with the procedures put in place to get rid of the rats. Anyone concerned with an increase in rats should contact the Clerk who would follow it up with Environmental Health.

282 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

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| a. | Invoices agreed to be paid: Clerk's salary + Burial fees | £ 425.28 |
| | Bright Pay annual fee paid by the Clerk inc. VAT | £ 58.80 |
| | Planning Training (NM) to YLCA | £ 115.00 |
| | Website renewal paid by Clerk inc. VAT | £ 93.71 |
| | ANBG membership to The Natural Death Centre | £ 198.00 |

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| b. | Payments received: Inv. 215 memorial stone fee | £ 150.00 |
| | PAYE repayment from HMRC | £ 146.47 |

c. Funds available: £14,176.10

The Clerk explained that she had put £1500 fees from the NBG funds into Funds available and that she had put in a VAT reclaim for £901.01

d. It was decided to place a memorial seat to Roger Lee outside the Rufforth Village Institute. Work was due to take place on the grounds and so it would need to wait until after that to be installed.

283 BURIAL GROUNDS:

- a. There was to be 1 burial in the Natural Burial Ground the following week.

- b. The Clerk explained that currently the 14 day account was getting 0.3% but there was a 95 day account that we could apply for that gave 1% also with the Co-operative bank. The Clerk would also check whether the Co-operative bank had any fixed term accounts at higher rates of interest. The Clerk and HB would have a look at how much land might be needed and what it would bring in and then arrange a Burial Ground meeting where buying more land would be looked at. It would then be brought to a full council meeting.

284 RISK ASSESSMENT and CODE OF CONDUCT:

The Clerk had sent out draft copies of the Risk Assessment and Code of Conduct to councillors before the meeting.

The Risk Assessment had been amended with input from JF and PR and was proposed by PR and seconded by MR and agreed.

AP proposed the Code of Conduct, MR seconded the proposal and all agreed.

285 PLANNING:

19/02663/FUL 18 Bradley Lane, Rufforth for Single storey rear extension: approved
Public Footpath, Knapton No.4: a further letter had been received from The Planning Inspectorate informing us of all copies of proofs of evidence and any further summaries that had been received.
20/00307/TPO Rufforth Manor, Wetherby Road to fell Lime Tree and prune Beech protected by a TPO. There were no objections to this as the Lime was dead and the Beech needed pruning but we would ask that another tree be planted to replace the loss of a tree.

20/00316/FUL 15 Bradley Crescent, Rufforth for a single storey side extension: There were no objections but the Clerk would draw attention to RwK10 of the Neighbourhood Plan.

20/00203/FUL 18 Southfield Close, Rufforth for first floor side extension, single storey side and front extensions and side window to first floor of existing house: There were no objections to this application apart from the use of render to the front elevations of the extensions which was contrary to Policy RwK10, extensions should be in keeping with the original building.

20/00096/FUL Apple Tree Cottage Wetherby Road Rufforth for single storey rear extension: there were no objections but the Clerk would draw attention to Policy RwK10.

286 CYCLE PATH:

Rufforth end: PR reported that the surface of the Bridleway going over the top of the landfill was not good but Yorwaste had it in hand and it was down to CYC/Yorwaste to repair it.

Knapton end: There was flooding in the underpass at Knapton which had been reported to CYC by the Clerk. It will be dealt with as soon as possible but CYC are very busy with flooding at present. It looked as though the pump had failed.

287 RUFFORTH:

Allotments: Soil testing has started with nothing untoward found so far. There had been a good meeting on 5 February with PR, the allotment holders and CYC David Meigh. The Allotment holders will be leasing directly from CYC. Soil testing for gas will take up to 3 months. It had been agreed that the corner of the field nearest the Harewood Whin entrance would be the site with a vehicle entrance off the gun club road and a pedestrian entrance off the cycle path. The budget had been approved. Once the size needed is agreed etc. they will put in a planning application. Allotment holders have also been sent a draft lease.

Pinfold: JW reported that work was ongoing.

Pond: When work has been done by CYC to the drainage in the pond then work can get started on the pond. The Clerk would ask for an update from Jim Cavanagh (CYC).

288 KNAPTON: Knapton Recreational Field – next agenda

289 PARISH COUNCIL CHARTER:

It had been agreed that this needed updating. PR is on a liaison committee with YLCA and CYC. We would go back to YLCA with any amendments we wanted. P Powell had said it should be in

accordance with Neighbourhood Plans, Parish Plans and Village Design Statements. PR proposed that once CYC had replied to initial emails regular updates on progress should occur at least monthly. PR and the Clerk wanted an Appendix to the Charter with names and contacts on that could be regularly updated.

The Clerk would send PR's and P Powell's comments through to YLCA.

290 REPRESENTATIVES' REPORTS:

- a. Rural West Ward Team: the next meeting would be on 28 April at 6pm. Jack Woodhams was organising it.
- b. YLCA: The meeting with Neil Ferris (CYC Corporate Director of Economy and Place) was disappointing as insufficient time was given to debate the issues raised by Rufforth with Knapton PC. PR has arranged a meeting with Cllr Daryl Smalley to pursue these issues further. The CYC Budget and plan had also been discussed.
- c. Yorwaste: Next meeting: 5 May. It is hoped the site entrance may be completed by then. It is hoped that work will start 30 March. David Mercer (CYC) is Project Managing this and has promised to keep PR updated.
- d. Transport Forum Meeting: JW reported that there would be 3 meetings. The meeting had been organised in tables of 10 people discussing ideas how transport in, around and across the City might be improved.
Taxi buses and demand responsive transport relies heavily on modern and improved technology and will use Apps. Acomb buses coming out to Rufforth and back to York is being looked at. Better bus routes and cycle paths connected to each other are needed. This is being driven by climate change and air pollution. NYCC have written to all parishes re. bus services but not to us. It was agreed that we need to write to them. The Clerk will do so.
- e. Traffic: NM had contact with Trish Hurst at CYC regarding traffic data collection. CYC had stated that evaluation of the data showed that it was appropriate that CYC would not be funding a 40 mph buffer zone at the Wetherby end of Rufforth or on Bradley Lane. NYP have agreed to use the safety camera van in the area. NM had followed this up and we could apply for funding in the future or from somewhere else. NM is working on getting someone from CYC to walk the village. Council felt this would be an important first step. We could fund or part fund VAS signs. It was agreed that NM could put a link on the PC website and something on the Rufforth Family Network.

291 POLICE REPORT: There had been no report through.

292 CORRESPONDENCE: It was agreed that the information in the regular reports on flooding that had come through by email to the Clerk was good.

293 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

Items for next agenda: Community Festival, Entrance to Knapton off A1237.

294 DATE OF NEXT MEETING: The next meeting will be on Monday 6 April 2020 in the Rufforth Village Institute at 7.30pm. This will be the Annual Parish Meeting followed by a meeting of the Parish Council.

PR thanked all for attending and closed the meeting at 9.15 pm

Signed _____ Chairman _____ Date _____

Mrs S Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk

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