

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 2 DECEMBER 2019 IN RUFFORTH VILLAGE INSTITUTE AT
7.30pm**

PRESENT:

Cllr P Rollings (PR) Chairman Cllr Mrs J Wright (JW)
Cllr M Reynolds (MR) Cllr Mrs A Powell (AP)
Cllr Mrs H Butterworth (HB)

IN ATTENDANCE: Ward Cllr Anne Hook (AH) and the Clerk

215 PUBLIC COMMENTS: None

216 APOLOGIES ACCEPTED: Cllr N Murray (NM), Cllr A Mate (AM) and Cllr J Flynn (JF)

217 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

218 MINUTES OF PREVIOUS MEETING:

The minutes of the 4 November 2019 were proposed as a true record by MR and seconded by JW, agreed by all and signed as a true record.

219 WARD COUNCILLOR'S REPORT:

AH thought the hearings started on the Local Plan on 8 December and that we would get to hear results sometime towards the end of January.

220 CLERK'S REPORT:

- Drainage outside West Cottage: work was ongoing outside West Cottage and the Clerk had received an email from the resident thanking the Parish Council for the work they had put in to get work started.
- Hedges and verges round Harewood Whin: Yorwaste are responsible for the maintenance around the bunds but otherwise it is CYC's responsibility.
- Parish Council Charter: PR and the Clerk had a worthwhile meeting with Charlie Croft (CYC Communities, Culture and Public Realm, also in charge of The Parish Charter) on 5 November. Charlie Croft had chased up specific problems we were having with CYC namely on the Allotments, Bridleways, West Cottage and the entrance to Harewood Whin with the resulting movement on all of these concerns. Charlie Croft agreed that CYC were not giving a very good account of themselves and that line management seemed to be an issue. Officers are now having to take on many more responsibilities for different areas following cut backs. It was agreed that we would copy Charlie into all our correspondence to CYC especially where there were issues and he promised to chase them up.
- It was understood that some schools had not undergone Asbestos surveys: JW was going into school and would ask if Rufforth Primary had completed one.

221 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a.	Invoices agreed to be paid: Clerk's salary + Burial fees	£ 929.76
	SLCC and ALCC Subs totalling	£ 149.00
	Christmas Tree lights to Village Institute	£ 6.48
	Primrose Bank for Christmas Tree & delivery	£ 110.00
	Payments ratified: AJT Garden Services for grass cutting etc	£ 516.00
	Information Commissioner Annual payment	£ 35.00
b.	Payments received: Inv. 209 Interment and plot BG	£ 1747.00

Inv 210 2x Reserve plots purchased NBG	£ 2620.00
Inv 211 2x Reserve plots purchased NBG	£ 2620.00

c. Funds available: £13,867.46

The Clerk explained that she had put 40% of the last 4 sets of fees into the future maintenance fund totalling £3493.20 and £3000 into funds available.

222 BURIAL GROUNDS:

- a. There had been 1 burial that morning in the Natural Burial Ground.
- b. Proposals for a shed for the Burial Grounds would be brought forward as part of 2020/2021 Budget discussions.

It had been noted that the Southfield Lane Cemetery sign was only visible from the York side and the Clerk would ask if a sign could be placed on the other side of the post so that it was visible from drivers coming from Wetherby.

223 BUDGET PROPOSALS 2020/2021:

It had been agreed that there would be a budget meeting on 9 December.

JW proposed £1500 for fencing and gates at the pond

JF proposed children's play equipment for Knapton Recreational Field but was looking for grants.

NM proposed £1000 for signs as you enter Rufforth saying "you are entering a Community Speedwatch Area".

Lease and maintenance of cycle path and clearing of rubbish at the Milestone Avenue end of the cycle path. HB would ask Yorwaste if they would kindly take away the rubbish.

224 COMMUNICATIONS:

Rufforth Family Network: It was agreed that JW would place a notice saying that the PC were in discussions with CYC regarding traffic through Rufforth and Knapton and warning residents that progress maybe slow and that updates could be referred to in the minutes on the noticeboards or the website.

225 PLANNING:

APP/C2741/W/19/3223376 Erection of Poultry Farm, Bradley Lane (resubmission): The Inspector had dismissed the Appeal. This had been discussed at the last meeting.

19/01975/FUL Meadow House, Rufforth, for a 2 storey extension had been approved.

19/01362/FUL Acomb Grange, Grange Lane, Rufforth for change of use to a dwelling had been refused by virtue of lack of outlook and privacy resulting in a poor level of residential amenity and living conditions for future occupiers.

PR had completed the National Evaluation of Neighbourhood Planning on-line survey with the help of JW and NM.

226 CYCLE PATH:

Rufforth end: In order to register the cycle path with the Land Registry our solicitor needs the death certificates from Hethertons. It was agreed that we need suitable email evidence regarding Hethertons and HB and the Clerk would sort it between them.

Knapton end: Barry Otley had started the planting agreed over the top and down to the bridge on the Bridleway round Harewood Whin but would be leaving areas unplanted where the fence was close to the path.

The tree in memory of Dennis Lancaster had been planted at a ceremony on the morning of 2 December together with a plaque which had been donated by CYC, Rufforth and Knapton Parish Council and Tremendous York.

Richard Hoyland (CYC PROW Officer) was making progress on the Bradley Lane to The Avenue Footpath.

227 RUFFORTH:

Allotments: PR reported that Dave Meigh was now seeking an updated price for soil testing and as part of the refreshed quote is the requirement to start on site in January. He was also working with Highway engineers on the design for the new entry points for pedestrians and cyclists from the village and vehicles from the Harewood Whin access road. He would like to share these design thoughts with the Parish Council and the Allotment Community later in January. PR would set up a meeting date. Dave is also going to send monthly updates on progress to PR.

Pinfold: JW reported that she had a site meeting with Colin Simpson and the residents of the end Terrace House and Pinfold House.

228 KNAPTON: Knapton Recreational Field

This would go on the next agenda as JF had sent apologies

229 SOUTHFIELD LANE:

The Playing Fields had given permission for the farmer to use the lane when harvesting his maize crop. If the state of the lane persisted then they would ask the farmer to make good any damage. AH will talk to Jack Woodhams about doing some surfacing with Ward money. HB and AH would meet up and look at the Lane.

Regarding the Vale of York 10 mile run – Up to the playing fields is Highway so vehicular access is allowed. Between the end of the Highway and the Airfield is a footpath owned by the Playing Fields over which the Gliding Club have legal right of access. Therefore, they do have the right to use Southfield Lane for access for the run. However, Health and Safety issues mean that again the footpath should be closed with a suitable traffic plan in place. The Chairman will meet with the Playing Fields and Gliding Club to agree suitable arrangements.

230 SPEEDWATCH:

JW and NM had met with Tony Clarke (CYC Head of Transport), Ben Potter (CYC Transport Project Manager) and David Mercer (CYC Transport Projects Manager) to discuss ideas on how to determine a med-long term strategy to deal with traffic issues in the parish and to establish what guidance on methodology and tools might be available.

JW and NM outlined a list of specific areas of residents' concerns. There was outline discussion on the pros and cons of different measures to mitigate the issues and these would be followed up in the new year.

It will be a long process but JW and NM made it clear that we are determined to develop a strategy and lack of resources must not be a reason not to proceed. Any assistance from CYC would need to be justified with evidence and it was helpful that details of CSW activities were provided to back the case for a strategy. Ben Potter suggested CYC may be able to do some data collection at the West end Wetherby Road and on Bradley Lane gateways within the national 60mph limits. The recent improvement in speed reduction by the extended 40mph limit and resurfacing at the B1224 York gateway have had a beneficial effect. David Mercer also reported that interviews had taken place to appoint a local as a School Crossing Attendant and was close to an appointment.

231 REPRESENTATIVES' REPORTS:

- a. Rural West Ward Team: no meetings scheduled.
- b. YLCA: The next meeting would be February 2020. Neil Ferris (CYC Corporate Director of Economy and Place) would be attending to talk about Council efficiency.
- c. Yorwaste: The next meeting would be on 27 January 2020. The Chairman would chase CYC via Charlie Croft for a date for site entrance works (promised for early in the New Year).

232 POLICE REPORT: Nothing reported for November as yet. JW suggested we ask the Community Police to attend the Easter Egg Hunt and Community Festival, this was agreed.

233 CORRESPONDENCE: None to report

234 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

Knapton Recreational Field, Budget decisions, Rufforth Pond and Southfield Lane

235 DATE OF NEXT MEETING: The next meeting will be on Monday 13 January 2020 in the Rufforth Village Institute at 7.30pm.

PR thanked all for attending and closed the meeting at 9.20 pm

Signed _____ Chairman _____ Date

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