

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 2 SEPTEMBER 2019 IN RUFFORTH VILLAGE INSTITUTE AT
7.30pm**

PRESENT:

Cllr P Rollings (PR) Chairman Cllr Mrs J Wright (JW) Cllr Mrs H Butterworth (HBu)
Councillor M Reynolds (MR) Councillor A Mate (AM) Councillor J Flynn (JF)

IN ATTENDANCE: Ward Cllr Anne Hook (AH), the Clerk and 3 members of the public

153 PUBLIC COMMENTS:

A resident of Rufforth came to propose the purchase of a Christmas tree with lights to go up outside the Village Institute. The cost would be £100 for the tree and up to £100 for the lights and include a banner saying it had been provided by the Parish Council. She asked that the Parish Council pay for the tree and lights. The tree would be lit on 30 November and celebrated with a pop up pub in the Village Institute. The proposals were agreed providing all invoices were produced made out to the Parish Council. It was also agreed that if Knapton wished for the same or similar it would be provided. Knapton would look at it and it would come to the next agenda.

154 APOLOGIES ACCEPTED: Councillor Anne Powell (AP). Councillor Helen Beeley had resigned from the council causing a Vacancy for Rufforth Ward. Vacancy notices had already been posted in the noticeboards. PR thanked Helen, on behalf of the Parish Council. for all her work on the Parish Council.

155 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

156 MINUTES OF PREVIOUS MEETING:

The minutes of the 1 July 2019 were proposed as a true record by AM and seconded by HB, and the minutes of 22 July 2019 were proposed by MR and seconded by JW, all were agreed and the minutes were signed.

157 WARD COUNCILLOR'S COMMENTS:

PR welcomed AH, Councillors each introduced themselves in turn to AH. AH will take on any planning issues as Cllr J Barker is on the Planning Committee. AH was aware of the Public Inquiry into the Poultry Farm and was happy to go and support. Air Safety being paramount. PR reported that Enforcement was an issue in Rufforth. AH was aware of the problems with Hannam Lane. PR said he would give AH a copy of the Neighbourhood Plan.

158 CLERK'S REPORT:

- a) The noticeboard for Bradley Crescent is still to be erected but AJT Garden Services has been set on to do it.
- b) The road surface collapse outside Hendeka, Rufforth, had been reported and Yorkshire Water are set to repair on Wednesday 4 September. The repair near the Hessay Junction on the Wetherby Road, now failing, has also been reported.
- c) Condition of PROWs: The Avenue to Hutton Wandersley is ok now but the Avenue to Bradley Lane is in a poor state with broken stiles and the way out onto Bradley Lane blocked. The Willow Tree hanging over from a neighbour's land onto the garage of 14 The Avenue needs to be cut back. The owner of the field has been asked and done nothing. AH was asked to ask the Housing Officer write to again.
The Clerk also reported the weeds coming through the new tarmac surface of the path on Bradley Lane by 1 Bradley Crescent.

159 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a.	Invoices agreed to be paid: Clerk's salary + Burial fees	£ 775.22
	PKF Littlejohn for External Audit	£ 360.00
	Sports Turf Services for flailing NBG	£ 180.00

Payments agreed and ratified:

	Stephensons memorials for cremated remains markers	£ 180.00
	Clerk's salary (July)	£ 375.48
	AJT Garden Services for weeding and trimming cycle path	£ 540.00
	AJT Garden Services for grass cutting	£ 432.00

b.	Payments received:		
	Inv 202 Interment NBG		£ 1,164.00
	Inv 203 Purchased Plot NBG		£ 873.00
	Inv 204 Interment + purchased plot NBG		£ 2,037.00

c.	Funds available:	£ 5,395.05
----	------------------	------------

d. External Audit: The Notice of Conclusion of Audit had been advertised and the Auditors said there had been no matters come to their attention giving concern.

160 BURIAL GROUNDS:

- a. There had been two burials in the Natural Burial Ground during August.
- b. The Natural Burial Ground had been mown. The Burial Ground car park still needed spraying.
- c. Long Term Fund: There were 4 options: An Investment Trust, Bonds , Buying more land or a no risk reasonable long term cash account. With the market being somewhat in turmoil at the present time it was agreed to table this again in November.
- d. There had been an incident in the Natural Burial Ground and damage had been caused, conversations with resident teenagers seem now to have made a difference and a report on it would go in the Newsletter to every household.

161 COMMUNICATIONS:

Newsletter: The draft put together by JW was excellent and agreed. This would now be printed and delivered by various councillors around the parish.

Website Security: the Clerk would speak to the Internal Auditor regarding this. Councillors did not feel the need to change it at present as there was no money involved on the site. Other local parish websites were no more secure than ours.

Facebook: JW had met with the previous administrator of the site. Although she had been able to change the administrator to JW she had been unable to make it comment free. JW proposed that important posts be put up on the Rufforth Family Network, it was agreed to trial that.

162 PLANNING:

Public Footpath, Knapton No.4 (Grange Lane to Rufforth Airfield). An Inquiry into the Modification Order 2010 is to be held on 11 March 2020 at Cerialis Room, West Offices at 10.00am.

19/01770/FUL 69 Main Street Knapton for a single storey rear extension: it was agreed not to object to this but to put in the usual caveat regarding materials used, as in the Neighbourhood Plan policies.

APP/C2741/W/19/3223376 Erection of Poultry Farm, Bradley Lane (resubmission): Public Inquiry 17 September 2019, The Citadel, Gillygate, York at 10am. It was agreed that JW would speak asking the Inspector not to overturn the Refuse Planning Permission. There would be a meeting in the Rufforth Village Institute at 7.30pm on Wednesday 4 September to ask for support at the Inquiry.

19/01313/FUL Clydeford, Knapton to increase height of existing detached garage roof: this had been approved.

APP/C2741/D/19/3230287 Appeal against refuse planning permission against dropped kerb and formation of vehicular access and erection of timber entrance gates at Rufforth Hall: It was agreed

that the Parish Council would not submit further comments as they had no objection to this application.

Enforcement: The scaffolding company was still working from the airfield without planning permission: AH said that it was on the latest Enforcement List.

Forge Recycling had applied for a license to park 10 vehicles on the airfield. JW had discovered that this was on Todd's site as they had taken over the business. The Parish Council would be vigilant to make sure no extra HGV traffic was coming through Rufforth.

163 CYCLE PATH:

Rufforth end: JW had seen horses on the cycle path, a piece would go in the newsletter explaining this part of the cycle track from Milestone Avenue to the Cattle crush was a permissive path and horses were not allowed. There will be a bill from Alistair Downie for spraying weeds.

Knapton end: JF reported that work was pretty much finished from Knapton to Moor Lane with just signage and dog bins etc to go in. The surfacing from Moor Lane to the bridleway round the back of the tip was about 2/3 resurfaced and this was excellent news.

164 RUFFORTH:

- **Allotments:** Assigning of the lease from Yorwaste to CYC will mean CYC will lease part of the field to the farmer for cattle and part to the Allotments. There is still no date for soil tests, it will then have to go to planning. PR stressed the need for it to be ready for the next growing season. AH would try to push it along.
- **Pinfold:** next agenda
- **Community Speedwatch:** 3 surveys were carried out during August. A letter has gone to North Yorkshire and a meeting has been arranged for October with the Community Speedwatch Team Leader regarding speeding problems in Rufforth. The camera will come back to Rufforth in October as has to be shared with other villages.
- **Mobile Phone Signal:** The phone companies are working to get better signals in rural areas. It was agreed to see if anything came of that and acknowledged that ultimately the problem needed to be dealt with by the phone companies themselves.
- **Flooding:** AH reported that this had been dealt with and was down to tree roots through water pipes. The person who reported the problem has been kept informed.

165 REVIEW OF TRAFFIC MANAGEMENT:

A1237/ Main Street, Knapton junction: Results of the survey undertaken by JF showed 82% to be in favour of something being done at the junction. There was a 50/50 split on the closing of the junction or partial closure. Highways had been given the survey and would look at it. The results would also be in the newsletter as an addendum. JF will follow up with Highways when he feels it appropriate.

166 TAXIBUS:

A resident who has been working hard to see how we could improve the bus service into York reported back from the Bus Forum meeting that he attended. Julian Ridge is CYC Transport Officer. There is money for bus shelters and seats but the shelters have North Yorks on them even though provided by York. The York Environment Forum strongly support the idea of widening their survey to include specific areas where feasible and desired and would copy this to Dave Merrett who is best placed to respond. Notices had been placed on the notice boards asking residents to complete the survey which finishes on 30 September.

167 ACTIVITIES FOR TEENAGERS:

It was agreed that we needed to find out what teenagers wanted. This could involve handing surveys to teenagers as they get off the school bus in Rufforth. JW would think about it and this will go on the next agenda.

168 REPRESENTATIVES' REPORTS:

- a. Rural West Ward Team: no meetings scheduled.
- b. YLCA: Next meeting is 3rd October.
- c. Yorwaste: Members of the liaison group had a walk round the site and were told that a circular walking route with a viewing point was being looked at over the reclaimed site. Npower have done the work needed for CYC to get on with work to the Entrance to the tip. As this is now one step closer to being done PR will give Catherine Higgins, CYC, a couple of weeks and then chase up.

169 POLICE REPORT: None sent for August. Nothing reported in July.

170 CORRESPONDENCE: The Clerk had received a letter from the Pensions Regulator reminding her that re-enrolment was soon due. Currently the Nominated Contact for further information was Helen Beeley and so this needed to be changed. It was agreed that AM would take on the role.

171 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

Pinfold, Rufforth family Network, Cycle Path and Knapton Recreational Field all to go on the next agenda.

172 DATE OF NEXT MEETING: The next meeting will be on Monday 7 October 2019 in the Rufforth Village Institute at 7.30pm.

PR thanked all for attending and closed the meeting at 10.05 pm

Signed _____ Chairman _____ Date _____

Mrs S Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk

www.rufforthwithknapton-pc.gov.uk