

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 4 NOVEMBER 2019 IN RUFFORTH VILLAGE INSTITUTE AT  
7.30pm**

**PRESENT:**

Cllr P Rollings (PR) Chairman    Cllr Mrs J Wright (JW)

Cllr M Reynolds (MR)

Cllr N Murray (NM)

**IN ATTENDANCE:** Ward Cllr Anne Hook (AH), the Clerk and 2 members of the public

**193 PUBLIC COMMENTS:** None

**194 APOLOGIES ACCEPTED:** Cllr Mrs H Butterworth (HB), Cllr A Mate (AM), Cllr J Flynn (JF) and Cllr Mrs A Powell (AP)

**195 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**196 MINUTES OF PREVIOUS MEETING:**

The minutes of the 7 October 2019 were proposed as a true record by NM and seconded by MR, agreed by all and signed as a true record.

It was decided to change the order of the agenda slightly and take Item 198 next.

**198 CLERK'S REPORT:**

- Drainage outside West Cottage: the Clerk had received an email from Jim Cavanagh (CYC Highways Drainage)) to say that he would look to doing the drainage but it would require traffic lighting.
- Hedges and verges round Harewood Whin: the Clerk had still not received a reply on who was responsible for maintenance
- Parish Council Charter: PR and the Clerk had a meeting booked with Charlie Croft (CYC Communities, Culture and Public Realm, also in charge of The Parish Charter) on 5 November. YLCA were also concerned regarding the lack of communication coming from CYC.
- Litter along the B1224: this had been dealt with

**197 WARD COUNCILLOR'S COMMENTS:**

AH was delighted at the result on the Poultry Farm.

AH is currently setting up her own website and will let us know when it is fully populated.

**199 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

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| a. | Invoices agreed to be paid: Clerk's salary + Burial fees | £ 553.08   |
| b. | Payments received:    Inv 208 2x reserve plots NBG       | £ 1746.00  |
| c. | Funds available:   | £11,654.00 |

Next agenda: Proposals to be included in the budget for 2020/2021

**200 BURIAL GROUNDS:**

- a. There had been 2 plots pre-purchased in the Natural Burial Ground.
- b. Proposals for a shed for the Burial Grounds would be brought forward as part of 2020/2021 Budget discussions.

## **201 COMMUNICATIONS:**

Rufforth Family Network: JW reported that the dismissal of the Appeal on the Poultry sheds had been shared on the Rufforth Family Network, it received a number of positive comments and “likes”.

## **202 PLANNING:**

APP/C2741/W/19/3223376 Erection of Poultry Farm, Bradley Lane (resubmission): The Parish Council were pleased that the Inspector had dismissed the Appeal and that the Neighbourhood Plan had leant weight to the case with the Inspector referring to it on most points. The Parish Council thanked the Gliding Club for all their hard work and for the use of experts to prove the case. PR thanked JW again for speaking at the Inquiry. The Clerk would write to the Gliding Club thanking them for their work on this issue.

19/01336/FUL The Old Stables, 4 Victoria Farm Close, Rufforth for variation to Conditions 2 and 3 of permitted application to alter pitched roof to flat roof and brickwork external finish to cedar boarding: the PC would object strongly to this as it was against Policy RwK10 of the Neighbourhood Plan as it would not blend in with the buildings around it or complement the existing building.

19/01770/FUL 69 Main Street, Knapton for a single storey rear extension had been approved.

Enforcement: AH would follow up Elite Scaffolding with Enforcement

PR had responded to the Government Consultation, on behalf of the PC, into mobile phone masts coming under the category of permitted development rights and argued on principle that local communities should have a say in planning matters

## **203 CYCLE PATH:**

Knapton end: JF reported that the path was progressing.

## **204 RUFFORTH:**

- **Allotments:** PR had written to Neil Ferris (CYC Corporate Director Economy & Place) on 8 October and was still awaiting a reply. Dave Meigh (CYC Operations Manager) had replied that the Allotments could now come to the top of his list having finished work on playgrounds. This would be one of the main concerns aired at the meeting with Charlie Croft on 5 November.
- **Pinfold:** JW reported that she would need a cheque shortly for work needed to clear greenery around the Pinfold. All work was still expected to come in within the grant budget.

## **205 KNAPTON:** Knapton Recreational Field

This would go on the next agenda as JF had sent apologies

## **206 ACTIVITIES FOR TEENAGERS:**

It was agreed that this could come off the agenda as some activities were already planned and there were interested parties outside the Parish Council. JW was meeting with the new Head of the school and would bring up the use of the Community Hall amongst other things she needed to discuss.

## **207 CLIMATE ACTIONS FOR PARISH COUNCILS:**

Councillors had looked at the paper on 20 Actions for Parish Councils and it was agreed that many of the issues had already been covered in the Neighbourhood Plan. Once the Local Plan was delivered the Neighbourhood Plan would need to be revisited to add the desired housing but perhaps could also be made greener. There was also the possibility of flagging up items from Climate Actions on the Rufforth Family Network or in Newsletters.

## **208 VE DAY CELEBRATIONS:**

The church would likely ring the bells. If the PC was asked to do something we would look at it but were aware there were many activities going on at the time that were taking up people’s time.

## **209 REPRESENTATIVES’ REPORTS:**

- a. Rural West Ward Team: no meetings scheduled.
- b. YLCA: The next meeting would be February 2020
- c. Yorwaste: The key task of the 21 October meeting was to build relationships with the new Yorwaste management. Members were shown detailed drawings of the site entrance. Npower have completed the electric work. Work on the site entrance would be taken up with Charlie Croft at the meeting on 5 November. Yorwaste had been unable to complete the work on the permitted footpath due to weather conditions and it would now have to be done in the Spring. PR would look to having the next meeting towards the end of January.

**210 POLICE REPORT:** Nothing reported for October.

**211 SPEEDWATCH:**

Speedwatch had revealed certain hotspots in Rufforth for speeding. Incoming traffic at the Wetherby end of the village and on Bradley Lane in both directions. They had lots of data. Members of the Community Speedwatch Team (CSW) had met with the NYP Community Speedwatch team leader who had stated that the data compiled could be used to support plans to reduce speed through both villages. Subsequently Tony Clarke (head of CYC Transport) has proposed a meeting which will hopefully take place in November.

**212 CORRESPONDENCE:**

The Clerk had received an email wondering if the allotment in Knapton was still available. The Clerk would contact AP to see if she had details of the Allotment's Chairman.

**213 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

Knapton Recreational Field and Proposals for the Budget

**214 DATE OF NEXT MEETING:** The next meeting will be on Monday 2 December 2019 in the Rufforth Village Institute at 7.30pm.

PR thanked all for attending and closed the meeting at 9.13 pm

Signed \_\_\_\_\_ Chairman \_\_\_\_\_ Date \_\_\_\_\_

Mrs S Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk

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