

MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING ELD BY ZOOM
ON MONDAY 7 DECEMBER 2020 AT 7.30pm

Present: Cllr Peter Rollings, Chairman (PR)

Cllr Jane Wright (JW),

Cllr Helen Butterworth (HB)

Cllr John Flynn (JF)

Cllr Andrew Mate (AM)

Cllr Nicholas Murray (NM)

Cllr Mark Reynolds (MR)

In Attendance: Ward Cllr Anne Hook (AH) and the Clerk, Stephanie Warden

102 Public Comments: there were no members of the public present

103 Apologies and Reason for Absence: Cllr Anne Powell (AP) Vice Chairman

104 To receive Declarations of Disclosable Pecuniary Interest (not previously declared) by Councillors on any of the agenda items: there were none to declare

105 Minutes of Previous Meetings: Minutes of 2 November 2020 were proposed by AM, seconded by NM, agreed and signed as a true record.

106 Ward Councillors' Comments:

The sign to the cemetery had been cleared of vegetation and was now visible. The bin on Hannam Lane had been emptied and replaced by CYC. AM thanked AH for this. Bradley Lane road surface will be sorted out eventually. AH advised that the CYC number for anyone needing help was 551550. PR said that the allotments had stalled, James Gilchrist would be putting a paper to the Executive in January. AH would have a look at it. It now looks as though the allotments will not be ready for the next growing season.

107 Clerk's Report: to update council on outstanding issues arising from previous meetings:

The footpath from The Avenue to Hutton Wandersley is not a cycle path. The Clerk had spent a good deal of time on Google Earth to see if she could clarify it as a footpath but had got nowhere. JW felt that the only way to solve the problem was with a kissing gate rather than a field gate. The gate is the responsibility of the landowner. JW had spoken to someone from CYC who was working elsewhere on The Avenue and asked him to look at 14 The Avenue. The trees were over the garage and the footpath and the roots were lifting the flagstones in the garden. Hopefully he would report the problems.

108 Finance:

Monthly financial report by the Clerk

a. The following payments were ratified from November 2020:

Clerk's Salary +burial fees 30 November 2020	£ 845.80
Information Commissioner's Office fee by DD	£ 35.00
TCV for strimming & spraying 160m cycle path, Knapton	£ 390.00
AJT Garden Services for grass cutting etc.	£ 258.00
AJT Garden Services for grass cutting	£ 235.00
Aubergine for new website	£ 1437.60

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| Andrews Signs & Engravers LTD for bench plaque | £ 36.00 |
| CM Marketing Solutions for website content logo etc. | £ 495.00 |
- b. Payments that had been received since 2 November 2020:
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|--|-----------|
| Invoice 227 Interment fee | £ 200.00 |
| Invoice 224 Plots B1 and B3 NBG fully paid up inc. inter fee | £ 534.00 |
| Invoice 223 2x Single NBG plots purchased (out of York) | £ 2400.00 |
- c. Funds available: £16,994.24
- d. Clerk's salary: PR had raised concerns regarding the Clerk's hours and had asked her to keep a record of the hours she had worked during September, October and November. These hours did not include any work on the Burial Grounds for which the Clerk was paid separately. The average over the three months was 9 ½ per week. PR proposed that the Clerk's hours be increased to 8 hours a week from 1 April 2021, which would cost £1124 over the financial year. JW and AM both supported this and all agreed.

109 Planning Matters:

Planning decisions taken by the council to be ratified: 20/00752/FULM Land at Boroughbridge Road West of Trenchard Road (Wheatlands) for 60 affordable homes: This was refused by a clear majority by the Planning Committee. It is likely that it will go to appeal. PR was thanked for speaking on the Parish Council's behalf at the meeting.

Refuse Planning: 20/01605/FUL Ash Farm Yard Rufforth for change of use from agricultural building to storage and distribution (use class B8) Ash Farm had now been operating without planning for over 2 years. The Clerk would write to Enforcement and AH would follow it up also.

20/00885/FUL Fairview House Rufforth for erection of stable in field to the rear

Approved Planning: 20/01630/FUL Mayfield Nurseries Mill Lane Rufforth for 2 polytunnels and installation of 1 rainwater harvesting tank

20/01619/Ful 2 New House Covert Knapton for partial garage conversion and enclosure of alcove to rear

110 Burial Grounds:

a. Maintenance in Burial Grounds: There would be a bill coming in for flailing down both sides of Southfield Lane.

b. Burials: There had been one burial since the last meeting.

It was noted that wet leaves on the boardwalk on the cycle path were very slippery. 2 volunteers had asked if they could clear them. It was agreed NM would say yes please.

111 AJ1 Project Road Safety Fund: it was decided to take this later in the meeting as JF had apologised for being late and PR would take any items he was involved with later in the meeting.

112 Rufforth: Cllr Jane Wright to update on the following:

- Memorial Seat: the base had been laid and if the weather is good enough the bench will be secured to the base at the weekend.
- Pinfold: This was now signed off. JW thanked the Clerk for doing the paperwork. JW said that all that had been at the recent funeral had been given a pack of wildflower

seeds and she intended to sow hers in the Pinfold. JW was thanked for her work and all agreed the Pinfold now looked stunning.

- Pond: the ditches had been dug out from the pond to Sand Dykes and the reeds cut back. Loads of work had been done thanks to Jim Cavanagh of CYC. He had also checked the pond by the cycle track and would fish the logs floating there once everything was drier. They were not causing any harm.

117 Website:

All councillors were very happy with the new website and all agreed to launch it in January. NM and Charlotte were thanked for all their work on it.

118 Drains and Dirty Pavements:

JW reported that the drains were badly blocked especially around the Chestnut Tree on both sides of the road. From Middlewood Close to beyond West Cottage the pavement was very dirty and was a safety issue as there were now quite a few walkers using it to take the footpath to Hessay. The Clerk would follow up both with CYC. The Clerk would also write again about the Horse Chestnut's branches overhanging the highway.

As JF had joined the meeting Item 111 was taken next.

111 AJ1 Project Road Safety Fund:

NM had circulated a paper a week ago and to recap said that of the £13,657 requested funding we were to receive partial funding of £3823 and the council would have to come up with the rest. This was high up on the agenda in the Neighbourhood Plan. There were issues with data collection at either end of the Wetherby Road. Data collection had been happening for about a week so will have the results shortly. The Parish Council had to declare a response by 11 January. There is an opportunity for further savings from the £13657 but a maximum of £9834 would be needed from the Parish Council. The Bradley Lane sign had met the necessary requirements but not yet either end of Wetherby Road. The VAS signs say 30 Slow Down and would be placed just inside the 30mph limits. There would be ongoing costs of £120x3 for the warranty after 2 years. The important thing would be that they would provide permanent data collection which would provide more evidence for future projects. NM proposed that council accept the terms of the grant and provide up to £9,834 maximum. AM seconded and all agreed. PR thanked NM for the work he had put into this.

AM proposed a second vote in principle for funding for the Play area in Knapton, this was agreed.

114 Knapton Recreational Field:

CYC are going to launch a fund to support parks with a maximum fund of £30,000 for one project. JF will apply for the fund as CYC states that within the ring road all should be within 10 minutes' walk of a park, therefore Knapton qualifies. A full paper on the proposal would be tabled when further advanced.

115 Knapton Woodland:

It was agreed that Cllr Paula Widdowson should be sharing more information with us. JF was in favour of this project as were most in Knapton. Rumors were spreading regarding the 10 acres that CYC were buying but CYC were not sharing the location of the land. It was agreed that more information was required from Cllr Paula Widdowson to enable the parish council to deal with enquiries. CYC have however confirmed the site is not the land sold

recently behind Ten Thorn Lane. AH took this on board. Everyone was broadly in favour of this but the devil was in the detail and the Parish Council needs to be consulted. AH said that they were looking to build a "Straw man" plan for people to pull apart. JF said that we had been told that Jane Collingwood was the point of contact, she had left but no one had told us. The contact is Paul McCabe. AH was asked to ensure we were kept up to date and consulted.

116 Resurfacing work on Back Lane, Knapton:

AH had been told by CYC that there was no way this would be done. The Parish Council had been told by Ian that this was on the list to be done about 4 years ago. The Clerk will email James Gilchrist about the state of the road surface.

119 Representatives Reports:

There was now a date for the commencement of work to the site entrance to Harewood Whin of 8 February 2021. Work would last 3 weeks.

113 Budget 2021/2022:

It was agreed that a small group comprising PR, AP, HB, JF and the Clerk would meet by Zoom on 14 December at 8.15pm to discuss the draft budget. This would then be brought to the January meeting for approval.

Cllrs asked for the following to be included: £500 for Sand Dykes, Maintenance to shrubs on cycle path, Tidy of Millennium Garden + Milestone, Knapton Recreational field Play area.

120 Minor Matters and Items for the Next Agenda:

Next agenda: More land for the Burial Ground, Budget and Website content to be a regular item on the agenda.

121 Date of Next Meeting: 11 January 2021 by Zoom at 7.30pm was agreed. AH gave her apologies as she would be attending another meeting.

PR thanked all for attending and closed the meeting at 21:40

Signed _____ Date _____

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