

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING HELD BY
ZOOM ON MONDAY 1 MARCH 2021 AT 7.30pm**

Present: Cllr. Peter Rollings, Chairman (PR), Cllr Anne Powell, Vice Chairman (AP)
Cllr Helen Butterworth (HB) Cllr. Andrew Mate (AM)
Cllr John Flynn (JF) Cllr Jane Wright (JW)
Cllr Mark Reynolds (MR) Cllr Nicholas Murray (NM)

In Attendance: Ward Councillor Anne Hook (AH) and the Clerk, Stephanie Warden

156 Public Comments: There were no members of the public present.

157 Apologies and Reason for Absence: JF apologised for being late to the meeting.

158 To receive Declarations of Disclosable Pecuniary Interest (not previously declared)
There were none declared.

159 Minutes of Previous Meetings: Minutes of 1 February 2021 were proposed by AM, seconded by JW, agreed by all and would be signed as a true record.

160 Ward Councillors' Comments:

Horse Chestnut Tree, Rufforth: AH had received an email from CYC informing us that they were dealing with the matter. This had not been seen by council and so she would send it on to the Clerk.

161 Clerk's Report: to update council on outstanding issues arising from previous meetings:

- Mud on footpath Wetherby Road, Wetherby end: the Clerk would send a reminder.
- Bradley Lane road surface: AH said CYC were very aware of it, they are trialing a rubber based filler that doesn't allow the rain in.
- Fencing around the accident site on Bradley Lane: Clerk to follow up.

162 Finance:

Monthly financial report by the Clerk

- a. The following payments since 1 February 2021 were ratified following a proposal by PR, seconded by AP and all agreed:

Clerk's Salary + Burial fees 28 February 2021	£ 443.04
K Falkingham for repair to bench and tap Burial Ground	£ 136.00
Clerk for computer software	£ 79.99
CM Marketing Solutions for work to website	£ 200.00

It was also agreed to repay the Clerk the annual fee for use of email on the website that the Clerk would pay out from her own account on 4 March 2021

£ 18.99

The Clerk would also pay HB for weedkiller for the Burial Ground once she had the invoice.

- b. Payments received since 1 February 2021:

Invoice 231 NBG interment fee	£ 400.00
Invoice 232 BG Interment fee	£ 300.00
Double taxation claim from CYC	£ 710.00
Donation from retiring collection	£ 102.00

c. Funds available:

£ 21161.87

This included £10,000 allocated to the AJ1 Traffic Project.

163 Planning Matters:

21/00333/FUL Smawith, Mill Lane, Rufforth for extension to existing detached garage to form workshop and double carport: No objection but should use similar materials to the existing.

21/00358/FUL Field North of Hannam Lane Rufforth for erection of an agricultural building for the storage of machinery, produce and livestock housing: no objection but if there was a right of way down Hannam Lane and which was to be used for access a condition of approval should be that the lane must be suitably maintained.

21/00465/FUL The Old Orchard, Knapton for single storey front, side and rear extensions, replacement dormers to front and rear following demolition of conservatory and garage: councillors were concerned about the size of this extension, that it would be out of keeping with the street scene. JF would seek the views of neighbours and come back to council.

20/01448/FUL York Microlight Centre Ltd for erection of building to provide training facilities, storage for motorcycle training and microlight hangar and erection of extension to hangar: we had objected to this application but officers were recommending approval, officers had taken account of the Neighbourhood Plan. Council agreed not to speak at the meeting but to keep an eye on the use of the building if it got permission.

PR had raised the issue of enforcement with YLCA at the meeting he attended. He raised it with regard to the scaffolding business and the Head of Development Services who was speaking at the meeting said she would look into it again. Chris Steward raised putting forward to the Government a tightening up in the law on enforcement.

164 Local Plan update:

PR had spoken to Alison Cook. There was much toing and froing with the Inspectors which caused delays. It is our understanding that York would not be suggesting any changes to Green Belt boundaries in Rufforth and Knapton as defined in the Neighbourhood Plan.

165 Burial Grounds:

HB had met Damien Hirst re. getting rid of the soil in the arisings pit, it was agreed that she would send around his quote once it was received and if councillors were happy with it would get him to do it. He could also give a price for doing the French drain and would give a separate price for laying some hard surface on the lane.

The Parish Council had put the drain in and so should be liable to repair it. 3 quotes were needed if possible and there was a need to write to CYC to say what we were going to do. We would also need to put notices up to warn the public of work being done to the lane. HB would ask for 3 quotes and would hope to get them for the next meeting.

Councillors were happy that the donation into the Burial Ground maintenance fund be used for a storage box.

166 AJ1 Project Road Safety Fund:

The CYC Engineer, Ben Potter, had been off sick for several weeks and was still off so nothing had been done to forward the project. The good news was that the Fund was understanding of the delays and so it wasn't needed to be finished by the year end. They asked to be kept informed.

NM had received most of the Speedwatch kit.

£10,000 would be put aside for the work to be completed.

167 Knapton Recreational Field:

The application had gone in. JF fed back to AH that the online form was extremely frustrating as it scrapped all the content if it wasn't completed within a certain time.

168 York Community Woodland:

PR had sent an update around councillors. JF was very keen that a communications officer be appointed by CYC as there was no clear communication at present.

169 Website Content:

NM asked if anyone felt there was anything else that should go onto the website. Charlotte and NM had put the Census 2021 onto the site and some photos of Harewood Whin site entrance.

All agreed that the separate Neighbourhood Plan website could go as the content was on the PC website. The Clerk would send a letter to Liz Craven thanking her and her husband for all the work they had done on the website.

170 Pot Holes and Road Surface, Rufforth and Knapton: NM asked AH if she could exert some pressure on CYC to get someone out to the parish to meet with a member of the parish council and look at the problems. AH said she would try.

171 Grass Cutting contract:

The Clerk had been promised quotes for the tender from 4 different contactors and had taken them out to see the various sites that formed the contract. She had heard nothing from 2 of them and one had apologized that he would not be quoting as he had won a large contract elsewhere and would not have the time to do it.

As the contractor who had done it for the past few years was the only one to provide a quote, at the same price, and the council was very happy with his work, it was agreed that the contract for the next 2 years should go to him. It was also agreed that should he feel he could do it at the same price for 3 years he could have the contract for 3 years.

172 Rufforth Allotments:

PR had a Zoom meeting with James Gilchrist and Dave Meigh (both of CYC). They told PR that the legal department at CYC said that the authority for the allotments where there was a Parish Council was the Parish Council. YLCA have confirmed that this is the case. CYC will go ahead and provide the allotments as previously proposed, they would then rent them to the parish council who would in turn rent to the Allotment Holders Association. Dave Meigh and James Gilchrist are preparing a paper to go to the Executive on 18 March, the proposal to be for supplying the allotments to Rufforth together with a car park to be funded from the Community Woodland project. PR would speak at the Executive meeting. PR proposed that council agree the management structure, JW seconded the proposal and all were in agreement.

173 Hedgerow alongside cycle path, Rufforth:

The clerk had received an email from the farmer who farmed the field alongside the path, he said this hedge was part of his stewardship scheme. He was happy to continue to look after it in accordance with government regulations on when hedges could be cut. Council would write and thank him. PR would draft a letter.

174 Representatives Reports:

- a. YLCA: PR and the Clerk had been to a meeting to update the Parish Council Charter in January last year. Since then YLCA have set up a liaison committee of which PR is a member and which would meet with CYC on 10 March to hopefully finalise the Charter. If anyone had comments on the Charter PR asked that they send them to him beforehand.
- b. Yorwaste: Councillors expressed satisfaction that the site entrance works, negotiated by the Parish Council as part of the planning approval for the Waste Transfer Station, were now almost complete. The next liaison meeting would be 15 March. Light pollution from the site would be on the agenda. MR was concerned that light pollution included a dual light on a high pole that shone all night. The flood lights show no regard for light pollution. This was raised by the parish council back in October 2019. JF reported that he could see the lights from Knapton. JW said that the litter along the B1224 was bad again.

175 Minor Matters and Items for the Next Agenda:

Next agenda: The Ridings, Rufforth

The "Rufforth" Painted White Gate

A Boards at the entrance to the Playing Fields

Village Tidy Ups.

PR would ring Tom James re. the sign outside the site for storage.

JF may look to put something up on the website asking for volunteers to plant hedgerows.

JF said that parking and dog fouling in Knapton needed to be kept an eye on.

176 Date of Next Meeting: 12 April 2021 by Zoom at 7.30pm

PR thanked all for attending and closed the meeting at 9.53pm

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