

MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING HELD BY
ZOOM ON MONDAY 12 APRIL 2021 FOLLOWING THE ANNUAL PARISH MEETING AT
7.30pm

Present: Cllr Peter Rollings (PR); Chairman Cllr Anne Powell (AP) Vice Chairman; Cllr Helen Butterworth (HB); Cllr Andrew Mate (AM); Cllr John Flynn (JF); Cllr Jane Wright (JW); Cllr Nicholas Murray (NM); Cllr Mark Reynolds (MR):

In attendance: Ward Cllr James Barker (JB) and the Clerk, Stephanie Warden

001 Public Comments: there were no members of the public present.

002 Apologies and Reason for Absence: none

003 To receive Declarations of Disclosable Pecuniary Interest (not previously declared) by Councillors on any of the agenda items: none

004 Minutes of Previous Meetings:

Minutes of 1 March 2021 were proposed by AP, seconded by AM, agreed and would be signed as a true record.

005 Ward Councillors' Comments:

Devolution: York Council's position was that York should remain as a Unitary Authority and were fighting splitting North Yorkshire into two, East and West, with York being part of the East.

Boroughbridge Road planning application 20/00752/FULM for 60 affordable homes had now gone to Appeal following refusal by York, Schools and nurseries in the area were already oversubscribed and developers were not providing any S106 details. JB would be speaking at the inquiry, JB would arrange a meeting between himself, PR, Jonathan Kenyon and Becky Eades to discuss CYC's defense. Following this the PC would decide whether to apply for Rule 6 status. Alternatively written submissions need to be sent to the Planning Inspectorate by 5 May.

6 May was the PCC Election and JB would be standing for election.

No councillors had anything for JB to take to the Education Scrutiny meeting.

JB had to leave the meeting at this point for another meeting, he gave his apologies.

006 Clerk's Report:

Fence on bad bend, Bradley Lane: The Clerk had reported this but had no feedback and nothing had been done to repair it. The Clerk would follow up with CYC.

007 Finance:

Monthly financial report by the Clerk

a. Payments to be ratified since 1 March 2021:

Clerk's Salary + Burial fees	£ 1026.12
Falon Nameplates Ltd for memorial plaque	£ 145.86
YLCA Subs	£ 416.00
Burial Ground exp to Cllr Butterworth (deck box)	£ 65.00
Burial Ground exp to Cllr Butterworth (weedkiller)	£ 19.00
YLCA Cllr Rollings training	£ 15.00
Clerk for Bright Pay	£ 58.80

Clerk for website	£ 22.79
Clerk expenses last ¼	£ 152.83
Cllr Murray for Speedwatch radar gun etc.	£ 191.68
CM Marketing Ltd for website	£ 135.00
The Clerk had received 2 further invoices for agreement to pay:	
Falon Nameplates for a memorial plaque for the natural BG	£ 140.46
CYC for rent Knapton Recreational Field	£ 133.82
b. Payments received since 1 March 2021:	
Invoice 233 memorial plaque fee	£ 250.00
Invoice 234 Purchase single plot NBG	£ 600.00
Invoice 235 memorial plaque fee	£ 250.00
Invoice 237 2x NBG plots purchased	£ 1800.00
Invoice 236 2x NBG plots purchased	£ 1800.00
Since 1 st April the Clerk had received fees for the purchase of a plot	£ 900.00
and fees for a plaque for the Natural Burial Ground	£ 250.00
c. Funds available:	£11,542.02

008 Planning Matters:

20/01448/FUL York Microlight Centre Ltd Rufforth Airfield for erection of building to provide training facilities, bike and equipment storage for motorcycle training school and microlight hangar, and erection of extension to hangar: CYC had approved this. The Boroughbridge Road Appeal had been discussed under Item 005.

It was agreed to move Item 009 to later in the meeting.

010 AJ1 Project Road Safety Fund:

NM reported that there had been no further progress on this and was waiting for CYC to confirm installation arrangements. Community Speedwatch would be starting up again next week following the purchase of Speedwatch equipment.

011 Signs to reduce speed “20’s plenty”:

AM proposed signs to slow traffic in Rufforth. There were signs in Askham Bryan that seemed to work on slowing traffic. NM would go and look at them in Askham Bryan and speak to Highways. This would go on the next agenda.

012 Knapton Recreational Field:

JF was meeting Dave Meigh (CYC) at 10am on Friday, a decision would be made on funding by end April/Mid May.

013 York Community Woodland:

PR reported that the first meeting of the stakeholder group had been useful. There had been about 20 interested people, possibly too many. Background work on soil types and archeological surveys had been done.

There were 3 broad draft designs for the woodland. These will go out for public consultation, once these are out Laura Redhead has offered to attend a PC meeting to talk through the designs with the parish council. It was noted that if there was no car parking in the scheme Knapton would become inundated with parked cars as would North Lane. It was noted that

Poppleton PC had not been told anything about the woodland. It would be a good idea for Laura Redhead to come to a meeting with plans.

009 Burial Grounds:

- a. Maintenance in Burial Grounds: Damian Hirst had been given the job of getting rid of the arisings in the arisings pit.
- b. Southfield Lane French Drain: Having looked at 3 quotes JW proposed that Damian Hirst be given the contract subject to testing to see if it was necessary, AM seconded this and all agreed. Part of the contract would be to dig 2 or 3 test holes to see if there was a problem.

014 Website Content:

NM reported that hits on the website had gone up from 219 to 368. PR proposed that, as Charlotte was able to get News items onto the website quickly, she be on a monthly retainer on an ongoing basis to do this. PR would speak to Charlotte and come back with a proposal for the next agenda.

The Waste Consultation was on the website. The Clerk would write to CYC re. the consultation, JF would draft it.

015 Rufforth:

- The Ridings, Rufforth: to go on the next agenda as Dave Meigh was not responding.
- The Rufforth White painted Gate: MR would look at this and report back to the next meeting
- A Boards at the entrance to the Playing Fields: most of these had disappeared and so this would come off the agenda.

016 Rufforth Cricket Club request for funding:

JW reported that Rufforth Playing Fields Association seemed to be having a rethink about how the association was made up. PR reported he had received a request for a Parish Council representative to join the Playing Fields Committee. MR agreed to be the Playing Fields Representative.

It was decided that as money for a grant was not in the budget and the parish council already had some big projects on they could not give a grant at this time. JW had pointed to Vale Engineering as somewhere that may be able to help with the machinery.

The Clerk would write to the Cricket Club informing them of the decision.

017 Rufforth Allotments:

PR had spoken on the subject at the Executive Meeting of CYC and circulated a timetable for completion of the allotments by the year end. The draft lease had been circulated and no immediate issues were identified.

018 Public Rights of Way:

- Benches for Rufforth to Knapton PROW: locations for siting and prices of benches needed to be looked into. PR asked that councillors come back to the next meeting with a firm idea and AM would come back with locations.
- Sign "No Cyclists" by Pump House, The Avenue to Hutton Wandersley: the farmer who owns the field was happy for the parish council to put a sign on the gate and all agreed JW could do this.

019 Village Tidy Ups: MR said this was no longer a necessity as the villages looked much tidier now.

020 Local Governance Consultation:

PR had completed the consultation in favour of York retaining its Unitary Authority status and stated the reasons and the need for more co-operation between York and North Yorkshire County Council.

021 Parish Council Charter:

PR was a member of the YLCA liaison group charged with this task. The Parish Council Charter had been agreed between YLCA and CYC and now awaits ratification by the Executive. PR said that all members of staff needed to be briefed on it. JF said that complaints should have a time frame.

022 Invitation for Representative of PC to join Playing Fields Association Committee:

MR had already been elected as representative (Item 016)

023 Representatives Reports:

- a. YLCA: nothing to report
- b. Yorwaste: There had been a liaison meeting on 15 March. Minutes had been circulated and were on the Parish Council website. There had not been huge progress on lighting.

024 Minor Matters and Items for the Next Agenda: there were no other matters.

025 Date of Next Meeting: As derogation to hold remote meetings ceases on 7 May 2021 it was decided to hold the May meeting by Zoom on 4 May 2021
It was also decided to cancel the June meeting and would delegate the necessary authority to the Clerk at the May meeting. PR would respond to the Consultation on remote meetings as all were agreed on the subject.

The meeting closed at 21:43

Signed _____ Date _____

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