

# RUFFORTH AND KNAPTON PARISH COUNCIL

## MINUTES OF THE ANNUAL PARISH MEETING

held by Zoom

On Monday, 12 April 2021, starting at 7.30pm

**Present:** Cllr Peter Rollings (PR) Chairman; Cllr Anne Powell (AP) Vice Chairman; Cllr Helen Butterworth (HB); Cllr Andrew Mate (AM); Cllr John Flynn (JF); Cllr Jane Wright (JW); Cllr Nicholas Murray (NM); Cllr Mark Reynolds (MR):

In attendance: Ward Cllr James Barker (JB) and the Clerk, Stephanie Warden

### **1 Welcome to the public by the Chairman:**

Councillor Rollings welcomed all to the Annual Parish Meeting.

### **2 Apologies for Absence:** There were none

### **3 Clerk to read the minutes of the previous Annual Parish Meeting:**

The minutes of the 2019 Annual Parish Meeting were taken as read as they had been circulated to all present before the meeting. There had been no Annual Parish Meeting in 2020 due to the pandemic. The minutes of the 1 April 2019 Annual Parish Meeting were proposed by AM and seconded by AP, agreed by all and would be signed as a true record.

### **4 Chairman's Report:**

A copy of the report is in the minute file.

During the past year the Council had continued to carry out normal business remotely. Council re-elected Cllr Rollings as Chairman and Cllr Mrs Powell as Vice Chairman at the May meeting of the council in 2019 and since have continued in those positions. In 2019 Cllr Helen Beeley stood down and Nick Murray was co-opted onto the council for Rufforth Ward.

Council has been very busy the last 2 years:

The extension to the cycle path into Knapton was completed creating a well used link between the 2 villages

The telephone box in Rufforth had been refurbished and the Rufforth Pinfold completely restored. San Dykes was tidied, which included some tree felling. All these projects to maintain and preserve the heritage of the parish.

The promised changes to the site entrance to Harewood Whin has been completed and a site for the new allotments in Rufforth agreed and CYC have now provided a timetable for completion by the year end.

Council has been in regular dialogue with CYC Highways to reduce speeding traffic through Rufforth. With help from a grant the parish council have agreed to fund the installation of 2 vehicle activated signs and additional signage to Rufforth.

Numerous planning applications have been considered and planning officers have taken full account of our Neighbourhood Plan. The Poultry Farm went to appeal, at which Councillor Jane Wright spoke on behalf of the council and the decision to refuse was upheld. An application to build 60 affordable homes on land adjoining the A59 to the West of Trenchard Road was vigorously

opposed by the council and planning permission was refused. It is to go to Appeal in July and the parish council will continue to oppose the application. CYC have purchased land between Rufforth and Knapton for development of the York Community Woodland.

The new parish council website was launched in January which provides a hub for community news in addition to Parish Council information.

The Parish Council have submitted an application for a grant for a children's play area on Knapton recreational Field, the project will require additional funding from the parish council.

Members of the public are very welcome at our meetings usually held on the first Monday of the month. Should anyone have any issues you can contact either the Clerk or use the contact form on the website.

The Chairman thanked all fellow councillors for their hard work and our Ward Councillors, and in particular Cllr Anne Hook. He also thanked the Clerk, Stephanie Warden, for her commitment and efficiency.

### **5 Financial Officer's Report:**

The Clerk and Financial Officer had circulated the report previously to all present. A copy is in the minute file. The balance brought forward from April 2020 was £89,457.16, income to the year ending 31 March 2021 was £34,484.14, expenditure during the year to 31 March 2021 was £30,331.15 leaving a balance to be carried forward of £93,610.15. Of this total £51,732.60 had been set aside from 40% of all fees coming into the burial ground for future maintenance once the Burial Grounds were full.

### **6 John Hawkins Trust:**

The joint trustees of this trust are Celia Galloway and Alan Hodgson. Alan Hodgson had produced his first Annual Report since he was appointed as Joint Trustee in succession to Roger Lee. The trust opened the year with £400.21, annual access rights were collected from 3 parties involved as usual. Monies were distributed in accordance with the long established practices of the trust. The Trust closed the year with a Bank Balance of £439.08. A copy of the report is in the minute file.

### **7 Public Comments and Questions:**

As there were no comments or questions the Chairman moved directly to the Ordinary Meeting of the Parish Council

Signed \_\_\_\_\_ Date \_\_\_\_\_

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