

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 6
SEPTEMBER 2021 AT 7.30pm**

Present: Cllr Peter Rollings (PR) Chairman; Cllr Jane Wright (JW); Cllr Andrew Mate (AM); Cllr John Flynn (JF); Cllr Mark Reynolds (MR); Cllr Helen Butterworth (HB):

In Attendance: The clerk, Stephanie Warden

068 Public Comments: There were no members of the public present.

069 Apologies accepted: Cllr Anne Powell (AP) and Cllr Nicholas Murray (NM):

070 Declarations of Disclosable Pecuniary Interest (not previously declared): There were no declarations of interest on the agenda items.

071 Minutes of the Meeting of the Parish Council held on 5 July 2021: The minutes were proposed by AM, seconded by HB, agreed by all and signed by the Chairman.

072 Ward Councillors Comments and Reports: None present

073 Clerks Report:

- PROW The Avenue to Hutton Wandesley: CYC had cleared the path of vegetation. There were still cyclists using the footpath since the signs had gone up, apparently, Google Maps showed it as a cycle path. The Clerk had tried to contact them to get it changed but had no success.

074 Planning Matters:

- 21/01204/FUL 5 New House Covert Knapton for single storey extension to front, partial garage conversion to living accommodation, alterations to ground floor doors/windows to rear, 1 rooflight to front and 1 rooflight to rear: This application had been approved by CYC.
- 21/00465/FUL The Orchard Main Street Knapton for single storey rear and side extensions and replacement dormers to front. This had been approved by CYC having been revised.
- 21/00796/FULM Land to South of Northminster Business Park for erection of distribution facility (use class B8): this had been approved by CYC, landscaping and transport issues had been addressed.

21/01589/FUL/ Mayfield Nurseries Mill Lane Rufforth for partial demolition of glass house and erection of agricultural building: the parish council had no objections to this application.

Update on Local Plan: the consultation documents on modifications to the Local Plan retain the Green Belt as it is in the Neighbourhood Plan. The Parish Council has responded to the consultation confirming we believe the Plan to be sound.

075 Finance: Monthly report

a) The following payments were ratified proposed by AM, seconded by HB and agreed:

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| Clerk: July Salary and burial fees | £690.27 |
| CM Marketing Solutions (July) website delivery | £ 60.00 |
| AJT Garden Services | £ 630.00 |
| HB for NBG Markers | £ 24.92 |
| Damian Hirst for removal of spoil from cemetery | £ 970.00 |
| ANBG Membership 2021 | £ 66.00 |
| Clerk salary + burial fees (August) | £ 821.06 |
| CM Marketing Solutions (August) Website | £ 60.00 |
| Signs Express for footpath sign (no Cycles) | £ 42.00 |
| AJT Garden Services | £ 340.00 |

c) Payments Received:

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| Invoice 245 NBG Interment and plot | £1600.00 |
| Invoice 246 NBG 2x reservation plots (parishioner) | £1200.00 |

d) Funds Available: £ 15,433.52

The Clerk would check whether the grant for Knapton Play Area was in the bank.

076 Burial Grounds:

- a) Report on Burials: There had been one burial during August
- b) Maintenance in Burial Grounds: HB wanted to include strimming in the top part of the NBG to keep it lower in AJT Garden Services contract. Also regular strimming of the area by the boardwalk (3 times a year). It was agreed that the Clerk set up a meeting between AJT garden Services and HB and AM to discuss the extra work for next season.
- c) PR had received a phone call from the farmer that had been approached to purchase some of his land, he did not want to sell. It was understood that land did not need to be fallow for a 7 year period. HB showed the Natural Burial Ground Plan and all agreed with removing remaining cremated remains plots to the wooded area to make more room for burial plots. Council has funds should an amount of land become available.

077 Website: The Clerk would add the Yorwaste Liaison meeting minutes to the website.

078 AJ1 Project Road Safety Fund: The orders for the VAS signs have been placed and will be delivered around mid October. When setting in new poles Ben Potter said he would remove the cemetery sign, that was considered to be a danger, to the other side of the road and clear the vegetation around the sign already there.

079 Rufforth:

- Allotments: The planning application was now out for consultation. Alongside the consultation period David Meigh will putting out tenders for the work. He is confident work will be done by end November.
- Benches for Rufforth to Knapton PROW – NM had identified suitable benches at a cost that had been agreed with the 3 people who wanted

to donate. Future maintenance will be down to the parish council and will go on the insurance and asset register.

- Pond: this would go on the next meeting agenda, meanwhile councillors would go and look at it before the next meeting.
- Permissive path one day closure: It was agreed that this should be the 3rd Tuesday in the December each year.
- Millennium Garden: this was an ongoing piece of work by the WI. It was agreed that the garden already looked better. JW had taken on someone to cut back the hedges for no more than £300. The WI were happy to pay for part of that and asked if the council could pay any shortfall. This was agreed in principle. The WI plan to put small recycling boxes behind the institute for foil and plastic wrappers.

080 Knapton Recreational Field:

JF reported that a grant of £17,700 was awaited for from CYC, the parish council had agreed in principle a sum of £10,000 and JF was hoping for another £5000 from the Ward Committee. The Lottery fund was a no go and CVS had not managed to find further funding for the project. JF was going to meet with the designer and scope out a couple of designs and he would bring those back to the next meeting. The Clerk would chase the grant with Dave Meigh if it had not come through. AM proposed that the council agree in principle up to £15,000 if it was needed to make a reasonable park. This was agreed. JF will come back with costs etc.

PR has a meeting on 9 September on the Parish Council Charter and he will raise again the issue of not getting responses from CYC officers.

081 First Aid/Defibrillator Course:

HB had been in touch with the Ambulance service and emailed the resident who had been in charge at the beginning of the defibrillator project. This was ongoing and all thought it a good idea for a refresher course.

082 Notice Board refurbishment:

The Clerk reported that both the Knapton Green board and the one outside the Village Institute needed work done to them especially replacing the backing boards. JW would contact someone who she felt could do the job.

083 York Community Woodland:

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JF had attended a meeting chaired by Laura Redhead on 18th August. CYC were not able to share everything as highly confidential and they wouldn't talk about parking. Neither Paul McCabe or Paula Widdowson attended the meeting. JF raised concerns about the organisation and the authority of the steering committee. It was agreed that JF would draft a letter to go to Paula from the Parish Council and the Clerk would send.

084 Minerals and Waste Joint Plan:

PR reported that this had been launched in 2016 by CYC and NYCC. The field between the B1224 and Harewood Whin was confirmed to be in the Green Belt. The consultation on this plan was noted in the White Rose Update. PR reported that the references to Harewood Whin were as they had been and he was happy with it and did not feel the need to respond. All agreed.

085 Representatives' Reports:

a) Rural West York Team and residents Forum Meetings: there had been no meeting.

b) York Branch Yorkshire Local Councils Association: YLCA would be attending the meeting on the Parish Charter.

c) Yorwaste Liaison Group: the minutes of the last meeting were on the website. They had agreed to look at the bridge on the bridleway and repair.

d) Rufforth Playing Fields Association: MR hadn't been able to attend the last meeting but will share the minutes when he gets them. The last social had been cancelled due to the appalling weather.

086 Minor Matters and Items for the Next Agenda:

To go on the next agenda: Pond, Defibrillator Course, Community Woodland and Knapton Play Area. There had been a lengthy response from the Gliding Club to the Leeds East Airport Consultation. Rufforth and Knapton were not affected by the flight path. AM felt that the Gliding Club could deal with the issues and did not need parish council intervention. This was agreed. All agreed that the parish was too small to respond to the consultation on the National Resilience Strategy.

Mary Graham had phoned the Clerk requesting some time to speak next meeting on a planning application they were putting in for a solar farm in Hessay Parish. Mary was speaking on behalf of the renewable energy company Solar 2. It was agreed that the Clerk phone to agree but for at most 15 minutes.

Southfield Lane French Drain work would be done the first or second week of October. Damian Hirst would get back to the Clerk with an exact date.

087 Date of next meeting: Monday 4 October 2021 in Rufforth Village Hall starting at 7.30 p.m.

The Chairman thanked all for coming and closed the meeting at 9.55 pm.

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