

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL  
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON  
MONDAY 1 NOVEMBER 2021 at 7.30pm**

**Present:**

Cllr Peter Rollings (PR) Chairman; Cllr Helen Butterworth (HB); Cllr Andrew Mate (AM); Cllr Jane Wright (JW); Cllr John Flynn (JF); Cllr Nicholas Murray (NM); Cllr Mark Reynolds (MR); Cllr A Powell (AP)

**In Attendance:** Ward Cllr Anne Hook (AH)

**107 Public Comments:**

None. No members of the public were in attendance.

**108 Apologies and reason for absence:** Clerk to the Parish Council, currently convalescing. In her absence, NM took the minutes.

**109 Declarations of Disclosable Pecuniary Interest (not previously declared):** there were no declarations of interest on items on the agenda.

**110 Minutes of the Meeting of the Parish Council held on 4 October 2021:** AM proposed the minutes as a true record, JF seconded, and they were agreed and signed.

**111 Ward Councillors Comments and Reports:**

AH announced that there would be an election on 25 November 2021 for new Police Fire & Crime Commissioner.

AH also commented that much of CYC resource is currently being taken up with the City Safer Streets planning.

**112 Clerks Report: (Presented by PR)**

- **Litter on verges.** Yorwaste had been active in clearing their area on the B1224 and the Clerk had written to CYC requesting they address their area of responsibility. If no response, a further request would be sent.
- **Noticeboard Refurbishment:** JW had approached a contractor but without success. Efforts to be made to find another using the Facebook group/Website and the notice boards.
- **Extra cuts to cycle path and Natural Burial Ground:** AM & HB had met with AJT Garden Services and future cuts were planned for End Feb '22, June/July '22 and end October '22. SW to get revised quotes for routine work with separate prices for exceptional jobs. This will be added to 2022/23 budget. Proposed HB & seconded AM, all agreed.
- **Bradley Lane accident site:** Agreed that SW continues to pursue CYC to repair.

**113 Planning Matters:**

- 21/02215/LBC St Peters Farmhouse Main Street Knapton YO26 6QG for Installation of through floor lift: to ratify the decision not to object to this application. Proposed PR, seconded JF. All agreed.
- Public Footpath Knapton No.4 Grange Lane to Rufforth Airfield Definitive Map Modification Order 2010: Inquiry no longer to take place 26 October 2021. It is hoped to resume Inquiry in February 2022. No action.

**114 Finance:** Monthly report

a) The following payments were ratified: (Proposed AM, Seconded JF)  
Clerk: October Salary + Burial fees £ 690.27

Realise Futures CIC for 3x benches	£1440.72
Southfield Lane Drain	£2085.00
The following payments were approved:	
Sports Turf Services for cutting Natural Burial ground	£ 180.00
C Murray (website)	£ 60.00
b) Payments Received:	
CYC for Knapton Play Area	£5000.00
Invoice 247 NBG Burial + plot	£1600.00
VAT reclaim from HMRC	£ 582.93
c) Funds Available including bench costs recouped:	£10423.89

**115 Burial Grounds:**

- a) Report on Burials: Another burial in the NBG is planned for 12 November.
- b) PR commended the work done on the Southfield Lane drain and that he had spoken to the farmer about keeping vehicles to the opposite side to avoid further damage. The hedgerow will be cut back on that side to assist. An update had gone on the website

- 116 Website:** Additional content: Suggested items were  
 Post Office – revised opening hours  
 Notice Board refurb – appeal for contractors  
 Knapton Play area – ahead of planning application (See 119 below)  
 Vehicle Activated signs – (See 117 below)

- 117 AJ1 Project Road Safety Fund:**  
 NM reported that the Vehicle Activated Signs (VAS) were scheduled for installation on 12 November. PFCC to be updated with progress report after completion.

**118: Rufforth:**

- Benches for Rufforth to Knapton PROW: these have been delivered and are scheduled for installation by end November.
- Rufforth Pond: JW has arranged access from field side rather than roadside, but contractor has not yet been out to survey. PR suggested that we also look at the state of the fence.
- Allotments: PR reported that, disappointingly, there has been no reply from CYC to his recent letter. The parish council voiced their frustration in continued inertia from CYC. AH to try to assist.
- Solar Farm: PR has spoken to Chair of Hessay PC and they will keep in touch, pending any planning application.

**119 Knapton Recreational Field, Play Area:**

JF recapped on the revised plans issued in October. The majority of funds are now available, made up of grants from:

CYC	£17,700
RwKPC	£10,000
CYC Ward grant	£ 5,000
Barratt Developments	£10,000

Other grants are being pursued but it was agreed that the PC would contribute the final £2,772 shortfall so as to get the project moving and to secure costs at 2021 levels. Should any grants be successful then these would be used to reimburse the PC. (Proposed NM, seconded AM)

The Parish Council would like to record their thanks to Barratt Developments PLC for their generous donation and to Cllr J Flynn for his dedication and hard work in bringing this project to a successful conclusion.

Cllr J Flynn to proceed with a planning application.

**120 Christmas Tree for Rufforth:**

It was agreed that the PC will fund a community Christmas Tree at the Village Institute, cost approx. £120, (proposed AM, seconded HB).  
PR to write to Alison Hodgson to confirm.

**121 York Community Woodland:**

PR & JF reported back on their meeting with Cllr Paula Widdowson where they addressed a number of issues. Unfortunately, no response had been received.

AH is trying to get the speed limit changed on Northfield Lane to 30mph from 60mph.

**122 Ideas for Inclusion in the budget:** for councillors to bring any ideas for inclusion in the budget to the December meeting

Any ideas proposed at the December PC meeting to be reviewed by the Budget Committee and discussed/ratified at the January PC meeting.

**123 Representatives' Reports:**

- a) Rural West York Team and residents Forum Meetings: None
- b) York Branch Yorkshire Local Councils Association: PR awaiting news of the ratification of the draft Parish Charter from CYC Executive. PR would be attending future meetings.
- c) Yorwaste Liaison Group: Provisional date 22 November next meeting.
- d) Rufforth Playing Fields Association: Nothing to report other than the Halloween event was reported as a success.

**124 Minor Matters and Items for the Next Agenda:**

Clerk to chase up repairs to the fence and tidying at the accident spot on Bradley Lane.

Clerk to write to CYC to arrange drain clearing of Autumn leaves

Clerk to write to CYC regarding the poor state of Hannam Lane and to see that the farmer is adhering to the appropriate planning conditions.

**125 Date of next meeting:** Monday 6 December 2021 in Rufforth Village Hall starting at 7.30 p.m.

PR thanked all for attending and closed the meeting at 9.15pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_