

**RUFFORTH WITH KNAPTON PARISH COUNCIL  
MEETING TO BE HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY  
7 MARCH 2022 at 7.30pm**

**AGENDA**

- 039 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the Council.
- 040 Apologies and reason for absence:** to accept apologies and reason for absence
- 041 Declarations of Disclosable Pecuniary Interest (not previously declared):** to be declared on any items of interest below
- 042 Minutes of the Meeting of the Parish Council held on 7 February 2021:** to be agreed and signed as a true record.
- 043 Ward Councillors Comments and Reports:** an opportunity for Ward Councillors to raise any matters concerning the Parish.
- 044 Clerks Report:** update to the council on outstanding issues arising from previous minutes
- Knapton Drains
- 045 Planning Matters:**
- 21/02661/FULM Land to the East of Middlewood Close, Rufforth for the erection of 21no. dwellings and associated works: update on supplementary responses
  - 22/00248/FUL Recreational Field Adjacent New House Covert for Erection of Play Equipment: The Parish Council is supporting this application
  - 21/02503/FUL Hazel Cottage Wetherby Road Rufforth for erection of 3no. new dwellings after demolition of existing dwelling: council to decide on response to this consultation.

York Local Plan update

**046 Finance:** Monthly report

a) To ratify following payments:

Clerk: February salary + burial fees	£ 624.37
CM Marketing Solutions for website	£ 60.00
Cllr Butterworth for Postcrete	£ 5.90
Planning fee AOD/22/00050 to CYC for allotments	£ 116.00
Hawthorn Landscapes for work to Parish Garden	£ 250.00
Falon Nameplates Ltd for memorial plaque	£ 155.04
S Warden for renewal Fasthosts Standard Email	£ 22.79
C&R Simpson Builders for fitting 3x benches	£ 432.00
Cllr Flynn for plan for planning application Play area	£ 21.00
CYC for Planning fee for Knapton Play Area	£ 132.00

York Bus Forum Subs £ 15.00

b) Payments Received:

Invoice 251 for memorial plaque	£ 250.00
Invoice 253 for 2 NBG crem. plots + 1 interment	£1050.00
From Rufforth WI for work to Parish Garden	£ 125.00

c) Funds Available:

d) Banking/Investment Policy

**047 Burial Grounds:**

- a) Report on Burials:
- b) Maintenance in Burial Grounds:

**048 Website:** To agree any additional content

**049 Rufforth:**

- Milestone: Cllr Murray to update
- Parish Garden: update
- Rufforth Village Map
- Allotments update

**050 Knapton Recreational Field, Play Area:** Update Cllr Flynn

**051 Knapton:** To decide on action regarding parking complaint

**052 York Community Woodland:** Cllr Flynn/Rollings to update

**053 Jubilee Celebrations:** Cllr Jane Wright

**054 LGA Councillor Code of Conduct 2020:** to decide whether to adopt the Model LGA Councillor Code of Conduct 2020 as required by The Parish Charter.

**055 North Yorkshire Police, Fire & Crime Commissioner Meeting 26 May 2022 6.30 – 7.45pm:**

**056 Representatives' Reports:** To receive reports on meetings councillors have attended:

- a) Rural West York Team and residents Forum Meetings
- b) York Branch Yorkshire Local Councils Association:
- c) Yorwaste Liaison Group
- d) Rufforth Playing Fields Association

**057 Minor Matters and Items for the Next Agenda:** opportunity for councillors to ask for items to be placed on the next agenda

**058 Date of next meeting:** Monday 4 April 2022 in Rufforth Village Hall starting at 7.30 p.m. This will be the Annual Parish Meeting followed by an ordinary meeting of the council.

**PLEASE NOTE:** IN THE INTEREST OF SAFETY, WE RESPECTFULLY ASK MEMBERS OF THE PUBLIC TO TAKE A LATERAL FLOW TEST BEFORE

THE MEETING AND TO WEAR A FACE MASK WHEN MOVING AROUND  
THE HALL

**\*For fifteen minutes before the meeting starts members of the public who have registered their wish to speak regarding an item on the agenda can do so. Each resident will be allowed a maximum of three minutes. Anyone who wishes to register or requires further information is requested to contact the Clerk as below. The deadline for registering is 6.00pm on Friday 4 March 2022.**

Mrs Stephanie Warden, Parish Clerk: Tel: 738751  
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