

were looking to segregate PROWs. The complainant would be written to saying that these matters had been considered at the meeting and as the council had already been in contact with the PROW officer and put up more signs there was little more that could be done.

086 Annual Return for the Financial Year ended 31 March 2022: Councillors agreed the Annual Governance Statement as a true reflection of the governance of the parish council.

087 Annual Return for the Financial Year ended 31 March 2022: Councillors agreed the Accounting Statements for 2021/22 and the Bank Reconciliation.

088 Internal Auditor: Councillors agreed James Mackman as the Internal Auditor for year ended 31 March 2022

089 Planning Matters:

- 22/00721/FUL Ashville Farm House Wetherby Road Rufforth for dormer roof extension to rear, 3no. roof lights to front and 2no. roof lights to rear: there were no objections to this application but the PC would ask for materials to be in keeping with the property.
- 22/00745/FUL 28 Bradley Lane Rufforth for first floor rear extension and alteration of front window to front elevation: there were no objections but materials should be in keeping with the property and surrounding properties.
- An application for extension to Milestone House, Rufforth had come in that day, councillors had not had time to consider it therefore it would go on the next agenda and the clerk would ask for an extension to the consultation of a couple of days
- It had been noted that an application had appeared on the CYC planning portal for The Garth, Yew Tree Close. This had not yet come to council for consultation.
- 21 Houses for Middlewood Close: there had not been much more on the planning portal. The PC had received a response from Yorkshire Water saying they were responsible for the current drainage problems but this didn't enable them to object to the application. PR would write back to the resident who had written on these problems.

090 Finance: Monthly report

a) To ratify following payments:

YLCA Subscription	£ 421.00
CYC for Knapton Recreation Field Rent	£ 133.82
Village emergency telephone system	£ 120.00
CM Marketing Solutions	£ 60.00
Clerk: April salary + burial fees	£ 922.33
Fitzpatrick Woolmer noticeboard magnets	£ 28.50
AJT Garden Services for grass cutting Inv 2405	£ 204.00
AJT Garden Services for grass cutting Inv 2447	£ 132.00
CYC for Speedwatch signs and 2x VAS	£9910.13

BHIB Insurance to be paid by 1 June 2022: £760.46 was agreed for payment, £60 to CM Marketing for work to the website was agreed and £155.04 to Falon nameplates for a memorial plaque.

It was agreed to discuss the need for the Village emergency telephone number for the defibrillator before the budget for next year.

It was agreed to buy a copy of The Good Councillor's Guide to Finance and Transparency for NM.

b) Payments Received:

Invoice 256 NBG Burial plot	£ 900.00
Invoice 258 NBG memorial plaque	£ 250.00

Invoice 257 NBG plot purchase x2 £1800.00
Invoice 259 NBG interment fee £ 300.00

The Clerk said that she had received the first half of the precept from CYC which would show in the June report and also £900 reservation fee for an NBG plot.

c) Funds Available: As at 4 May they were £2304.03 but the precept had come in and there was about £1700 VAT to reclaim.

091 Burial Grounds:

- a) Report on Burials: There had been two burials in the Natural Burial Ground
- b) There was a need to revamp the Burial Grounds page on the website, the Clerk would talk to HB.

092 Website:

- It was agreed to retain CM Marketing for a further year at £70 per month.
- The Burial Ground needed to be updated on the website

093 Rufforth Allotments:

- Update: Work is slowly coming to completion. External fencing has been done and top soil now is spread over the plots. Fencing around individual plots is to be completed. Rabbit proof fencing is to be put all the way around the fencing but not yet completed. Water rates will be the responsibility of the allotment holders but water to the allotments has not yet been resolved. CYC have sent the draft lease and JF, NM & PR have looked at it and submitted proposed amendments and are waiting for a response. When the lease is returned and PR, NM & JF are happy with it they will circulate to all councillors. A quorum of the council will meet to agree and sign it off once all are happy. The sub lease has been circulated which relates to the CYC lease. All were happy with the sub lease and approval was given to sign this immediately the primary lease was agreed. PR had circulated a copy of the shed quote with multi security features. PR is proposing the shed be insured but not the contents. The shed together with the concrete base will be c. £7000 and solar lighting at £150. Keys for each allotment holder would be about £500. JF suggested a key safe and this was thought a possible idea. At £7000 for the shed in total, minus the grant of £5000 it would leave c. £2000 for the PC to fund. PR proposed that £2000 be taken from reserves and be paid back in rent at £500 per year by the allotment association. The rent would be reviewed annually. This was agreed. The Clerk had asked insurers for a quotation for cover of the shed.

094 Rufforth Pond: JW would be meeting TCV to see if getting the tree out of the pond was something they could do. JW kindly agreed to oversee the completion of this task.

095 Knapton: Cllr John Flynn

- Parking: 2 residents in New House Covert and 2 other residents had an issue, it was not so much the amount of parking but the inconsiderate parking. What with parking issues as well as vandalism in the village there was a need for the PC to lobby for more community police officers to come into the two villages regularly. PR to raise the issue at forthcoming YLCA meeting with the Police Commissioner. The word would be put out to residents that they needed to collect evidence of bad parking.
- Knapton Recreational Field: 8th of April had been the determination date but this was now very overdue. Both JF and the Clerk had chased it. It is hoped that it will soon be determined.

096 York Community Woodland: There was nothing to update.

097 Community Speedwatch: NM has been chasing data collection from the VAS signs repeatedly since the beginning of the year and has emailed the new Head of Highways at CYC, Dave Atkinson, on 3 occasions but no reply received. PR would write to James Gilchrist and include the 3 accidents that had happened recently near the Car Boot Sale.

098 North Yorkshire Police, Fire & Crime Commissioner Meeting 26 May 2022 18:30 – 19:45: PR would be the PC representative and would ask a question on Community Policing.

099 Representatives' Reports: To receive reports on meetings councillors have attended:

a) Rural West York Team and residents Forum Meetings: there had been no meetings

b) York Branch Yorkshire Local Councils Association: the next meeting is in June.

c) Yorwaste Liaison Group: PR would look at fixing a meeting in July

d) Rufforth Playing Fields Association: MR thought there had been a meeting that night.

100 Minor Matters and Items for the Next Agenda: Council had received a couple of emails about a Porsche Club using the runway to do speed tests, this was to go on the next agenda and meanwhile Richard Hoyland (PROWO) would be contacted to ascertain the precise regulations in such circumstances.. It was felt there should have been signage up to warn people. Item for next agenda: York Bus Forum

101 Date of next meeting: Monday 6 June 2022 in Rufforth Village Hall starting at 7.30 p.m.