

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 4
JULY 2022 at 7.30pm**

Present:

Cllr. Peter Rollings (PR) Chairman Cllr. Nicholas Murray (NM) Vice Chairman
Cllr. Anne Powell (AP) Cllr. Helen Butterworth (HB)
Cllr. John Flynn (JF) Cllr. Andrew Mate (AM)

In attendance:

Ward Councillor Anne Hook (AH), 2 members of the public and Stephanie Warden (Clerk)

119 Public Comments: No one had registered to speak.

120 To receive the apologies for absence given in advance of the meeting: Cllr. Mark Reynolds (MR)

121 To consider the approval of reason given for absence: the council gave approval of the reason for absence.

122 Declarations of Disclosable Pecuniary Interest (not previously declared): There were no declarations of interest.

123 Minutes of the Meeting of the Parish Council held on 6 June 2022: These were proposed by AM, seconded by JF and agreed and signed as a true record.

124 Ward Councillors Comments and Reports:

AH was very excited about the Knapton Recreational Field play area
There was to be a Ward Committee meeting on 25 July. It would be an open meeting with a surgery from 6pm and the meeting at 7pm. Guest speakers would be someone from the Police and Highways and possibly someone from Network Rail. It was at the Poppleton Community Centre and AP was hoping to go.

Cycle path from Rufforth to Knapton: grass cutting etc. was down to the Parish Council, CYC were responsible for the cattle crush to the gun club and the Knapton end and Yorwaste for the middle bit around the site.

CYC grass cutting in general: AH would follow up on the cutting of grass further back on the bends and cutting verges further back to aid visibility. The Parish Council requested a clear plan from CYC for future years detailing exactly what was to be cut and when. This would enable the council to raise any concerns in advance.

125 Clerks Report:

Bench Rufforth – Knapton Bridleway: NM would sort the delivery of the finished bench.

126 Councillor Vacancy for Rufforth Ward:

PR explained the reason for the vacancy and that the time for advertising for election had passed on 9 June and council were now able to co-opt. Two candidates had come forward early on one from Rufforth and one from

Knapton. Sophie Whittaker from Knapton was unable to attend as she was on holiday. PR said that council was very fortunate to have 2 very good candidates. Both Victoria and Sophie had given detailed resumes. NM commended both candidates and proposed Victoria Kirk and was seconded by AM. JF proposed Sophie Whittaker as needed another councillor in Knapton. There were 5 votes for Victoria and she therefore was co-opted onto the council, congratulated and, after signing her Declaration of Acceptance, took a seat with the council.

PR stated that when it came to the elections next May there would be the opportunity to redress the balance in the council to ensure the villages were more evenly represented by councillors from those locations.

127 Planning Matters:

- 22/01150/TPO Holly Lodge Wetherby Road Rufforth for: Crown lift by 2 m 1no. Lime and 1no. Ash tree- protected by TPO no. CYC95: council had no objections to this application
- 22/01221/AGNOT Land at Knapton Moor and Low Field Wetherby Road Rufforth for Community Woodland access tracks: JF would follow up with Nick Short (Forestry Commission) regarding access from Wetherby Road and car parking, this was not in the application. It was agreed that subject to this being access only tracks there were no objections.
- 22/00898/LHE The Garth Yew Tree Close Rufforth: this had been approved
- 22/01149/LBC St Peters Farmhouse Knapton for installation of through floor lift: there were no objections to this application
- 21/01589/FUL Mayfield Nurseries Mill Lane Rufforth for partial demolition of glasshouse and erection of agricultural building: this application had been refused by CYC
- The following had been approved by CYC: 22/00816/FUL Milestone House, Rufforth; 22/00721/FUL Ashville Farm House Rufforth; 22/00896/FUL Land to the south of Northminster Business Park
- 22/01244/FUL 10 Victoria Farm Close, Rufforth for single storey extension following demolition of existing conservatory: council had no objections to this but would comment on use of materials.
- Notice of the Inspector's proposal to modify the Public Footpath Knapton No.4 (Grange Lane to Rufforth Airfield) to Restricted Byway: there were no objections to this modification.
- Proposed Solar Farm – councillors had agreed to meet with representatives from the proposed Solar Farm project and Hessay Parish Council. The meeting was to take place on 14 July in Hessay and PR and MR would represent Rufforth with Knapton Parish Council.
- Middlewood Close for 21 houses update: questions of detail had been going back and forth between the developers and CYC. There was a debate over parking spaces and a revised layout of the roads. The road in from Middlewood Close was to be adopted. Council would send a letter supporting the extension of the adopted road.
- York Local Plan update: nothing to report

128 Finance: Monthly report

a) The following payments were ratified:

Clerk: June salary + burial fees	£1030.13
Clerk's expenses first ¼	£ 149.79

HMRC for PAYE ¼	£ 202.40
Falon nameplates Ltd for 2x memorial plaques	2x £ 154.03
James Mackman for Internal Audit	£ 80.00
AJT Garden Services Invoice 2693	£ 576.00
AJT Garden Services Invoice 2508	£ 660.00

b) Payments Received:

Invoice 261 for NBG memorial plaque	£ 250.00
Invoice 263 for NBG memorial plaque	£ 250.00
Invoice 262 for BG burial + plot	£1600.00
Invoice 264 for NBG burial + plot	£1600.00
Invoice 265 for NBG interment	£ 300.00
Invoice 266 for NBG ashes plot + interment	£ 800.00
Invoice 267 for NBG burial and plot	£1200.00

c) Funds Available: £ 7661.86

129 Burial Grounds:

- a) Report on Burials: There had been 4 burials and one ashes interment.
- b) Maintenance in Burial Grounds: All agreed to the quote for clearing shrubbery in the Burial Ground and seeding the area for £1320. They also agreed in principle to work on the opposite side and one gate.

130 Website: Agreed to update councillors and JF proposed new news be placed on the Home page. This was agreed as a good idea.

131 Rufforth:

- Grass Cutting and Cycle path maintenance: before starting work to the cycle path, it was agreed signs each end saying the path was temporarily closed should be put up by AJT Garden Services. AM would ask them to do that. Advance warning would also be posted on the website and Community Network. AM proposed 3 cuts to the cycle track next year rather than two and this was agreed.
- Runway, Rufforth Airfield – speed tests: there had been no reply from PROW Officers to questions asked of them. PR would write to Alison Newbould and copy to AH
- Allotments: The lease was signed by PR and NM as previously agreed. The secondary lease to the allotments had been done and PR would get the Chair of the Allotments Association to sign it. There is activity on the site. The Chair of the Allotments, PR and Dave Meigh (CYC) are meeting on site on 15 July. Water costs will be invoiced to the Parish Council and recharged to the Allotment Association. There has been a good take up of plots with 20 out of 30 already taken. Once completion of the Lease has happened the shed will be ordered. Allotment holders want individual keys which they will pay for. CS Simpson Builders will do the base for the shed.

132 Knapton Recreational Field, Play Area: JF reported that the Play Area was looking good and already well used. The Managing Director of Kompan was to come to look at it on 6 July and Dave Meigh on 15 July. It had cost £1250 to move the swing but was now in a better position. There had been a donation of £150 towards this cost from a resident.

There would be a cost of £450 for the safety report as requested by CYC. The asset will then be passed to CYC who will then take responsibility for management and maintenance, meaning no additional liabilities or costs going forward to the PC. All were happy for the PC to pay the extra costs.

133 York Community Woodland: This had been discussed under Planning Matters.

134 412 Bus Service:

PR had been in contact with the MD of Connexions, Craig Temple. The reason for the cut in the Saturday service was due to driver shortage. The service was not profitable and there were issues over viability. North Yorkshire and Connexions are in discussion over the long-term viability of the service. NM will attend the York Bus Forum meeting on 19th July as various Parish Councils are having issues with bus services and it will be on the agenda. This to go on the next agenda for feedback from the meeting.

135 Representatives' Reports:

a) Rural West York Team and residents Forum Meetings: 25 July from 6pm

b) York Branch Yorkshire Local Councils Association: Charlie Croft (CYC) was retiring on 31 August. He had been very helpful in the past getting CYC to respond to various email queries. The Clerk will record response times to emails to CYC.

c) Yorwaste Liaison Group: 2pm 7 July at Harewood Whin – litter picking was an issue and PR would report back.

d) Rufforth Playing Fields Association: nothing to report

136 Minor Matters and Items for the Next Agenda:

The Avenue to Bradley Lane footpath; the clerk would write to Alison Newbould. The clerk would also chase resurfacing of Back Lane and the missing post box from the junction of Middlewood Close.

137 Date of next meeting: Monday 5 September 2022 in Rufforth Village Hall starting at 7.30 p.m.

PR thanked all for attending and closed the meeting at 9:58pm

Signed _____ Date _____

Mrs Stephanie Warden, Parish Clerk: Tel: 738751
Email: clerk@rufforthwithknpton-pc.gov.uk