

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 6
FEBRUARY 2023 at 7.30pm**

PRESENT: Cllr Peter Rollings (PR) Chairman, Cllr Anne Powell (AP),
Cllr Helen Butterworth (HB), Cllr Andrew Mate (AM),
Cllr Mark Reynolds (MR), Cllr Victoria Kirk (VK),
Cllr Linda Young (LY).

IN ATTENDANCE: Ward Cllr Anne Hook (AH), Stephanie Warden (SW) Clerk
There were no members of the public present.

020 Public Comments: None

021 To receive the apologies for absence given in advance of the meeting: Cllr Nicholas Murray (NM)

022 To consider the approval of reason given for absence: Reasons for absence were approved for NM.

023 Declarations of Disclosable Pecuniary Interest (not previously declared): None

024 Minutes of the Meeting of the Parish Council held on 9 January 2023: AP proposed the minutes as a true record, AM seconded and all agreed after it being noted that possible buyers of the Red Lion were only speculation and not fact.

025 Ward Councillors Comments and Reports:

AH had a walk around Rufforth and had noted that 5 streetlights and the VAS at the Wetherby end of the village were not working. She said she would report them and that was agreed by council with thanks.

026 Clerks Report:

- Give Way sign junction B1224 and Mill Lane ref:230127-000208: this had still not been replaced.
- Rufforth to Knapton bridleway, Knapton end: The PROW officer had said that the problem had been added to the data base and would be dealt with in turn and as funds allowed.

027 Planning Matters:

- To decide a response to the following planning applications:
22/02062/FUL Land West of Bradley Lane for erection of an agricultural storage and livestock building: This would no longer be on the flight path for the airfield provided the building was no larger than proposed. All the Parish Council's previous objections were still valid and it was agreed to respond to this effect.
- 23/000052/FUL 1 Westview Close York for formation of an additional storey to existing dwelling to provide first floor comprising associated elevational alterations: Council decided they had no objections as the proposed extensions were in line with the surrounding area but materials should be in keeping with the rest of the building and the neighbouring houses.

- 22/02605/FUL Land and Buildings Lying to the North West of Moor Lane and forming part of Oakwood Farm for change of use of 3no.existing agricultural buildings to use classes B2, B8 and E(g) to include lighting, amendments to external materials and fenestration and additional hard standing to create new service yards, parking and access. Extension of Cropton Road to provide access to development from Northminster Business Park: Council had concerns regarding the lighting as lighting from the neighbouring DPD building were too bright and were causing light pollution. This was not an application in the Green Belt but a change of use from existing farm buildings no longer in use and so council would not object but ask for conditions to be applied, in particular that it should not create a precedent to allow the expansion of Northminster Business Park on to Green Belt land.
- There had been concerns that the Community Infrastructure Levy would change the S106 monies being kept local for the 21 houses, Middlewood Close, but this was unlikely to be in place for another 12 months and so agreed S106 monies would not change. Deliveries to the site outside school starting and closing times had been taken on board by the developer and the planning officer.
- York Local Plan update: This was virtually completed but due to Purdah was likely to be adjourned until June.

028 Finance: Monthly report

a) The following payments were ratified:

Clerk January salary + burial fees	£
Hawthorn Landscapes for NBG gates	£1560.00
ANBG annual membership fees	£ 198.80
AJT Garden Services for pond fence cycle track	£ 146.74
Falon nameplates for memorial plaque	£ 166.33
Hawthorn Landscapes for Burial Ground gates and post	£2034.00
WEL Medical for battery for Knapton Defibrillator	£ 192.00
York Bus Forum annual membership fee	£ 15.00

It was proposed by AP that all payments under £500 could be paid by the Clerk without agreement from councillors as long as they were within budget. These payments would be ratified at the following meeting. This was seconded by AM and all agreed.

b) Payments Received:

Invoice 281 for interment of ashes	£ 213.00
Donation towards NBG gates	£1300.00
Allotment rent	£ 500.00

The Allotments would be invoiced for next year's rent at the beginning of April.

c) Funds Available: £9,013.72

029 Burial Grounds:

- Report on Burials: there had been a recent interment of ashes and a full burial was to take place on 17 February. Both were in the Natural Burial Ground.
- Maintenance in Burial Grounds: The new gates to both cemeteries were now in place.

030 Knapton Issues: LY reported that work on a survey of Knapton residents was still work in progress. The play area was attracting young adults who were leaving litter behind. This is now CYC's responsibility. Knapton defibrillator/First Aid training had not happened, the training offer for Knapton residents is still there.

031 Website: VK would liaise with CMM Marketing regarding placing planning applications on the website.

032 412 Bus Service: PR reported that the process for tender was being lead by CYC, with funding coming from both CYC and NYCC. Tenders are for companies to operate as per the existing timetable with an option to operate a Saturday service as per the timetable. Closing date for tenders is 3 March. The results of the Online survey had been forwarded to CYC that had completed by residents of Wetherby, Bilton, Tockwith, Rufforth, Knapton and Acomb. LY informed council that the 412 only went through Knapton once a day. PR would write to CYC re. going back to the timetable in existence before the pandemic.

033 Rufforth Issues: Yorwaste Light Pollution: MR was very concerned re. the amount of light pollution that was coming 24/7 from Yorwaste. This would be raised at the next liaison meeting.

Purchase of a leaf blower: It was agreed to support a battery powered leaf blower paid for 50/50 by the council and the Village Institute.

Traffic: The 40mph buffer zone on Bradley Lane and the 20mph zone by school would go out for consultation. The final decision is unlikely to be made until June 2023 due to Purdah.

034 Rufforth Playing Fields:

- RPFA Trust deeds: The Parish Council do not hold the RPFA trust deeds but NM and the Clerk had found several references to the deeds in minutes from the 1970s. According to the minutes Harrowells were dealing with the Trust Deeds. The land is not registered with the Land Registry. A trustee had talked to Harrowells but they say they have not got the deeds. The solicitor is suggesting a "Possessory Title" with an authorised signatory from the parish council. If the deeds do come to light an application can be made for a decree absolute. The parish council would have to sign it off, the rights to the land should not be sold off and residents have rights over it. If they go for a Possessory Title it might be sensible to consider a parish councillor as one of the trustees. All were agreed with this general approach. PR is to progress this with the RPFA and report back to council.
- To appoint a new parish council representative to the Playing Fields Association following Cllr Reynolds wish to step down from the role: MR agreed to carry on until after the elections when all representatives were elected at the Annual Meeting of the Parish Council.

035 Community Woodland: PR will be meeting Nick Short of the Forestry Commission on 16 February at 9:15. If LY takes on the Community Woodland then VK would be happy to help.

036 Representatives' Reports: To receive reports on meetings councillors have attended:

a) Rural West York Team and residents Forum Meetings: no meetings
b) York Branch Yorkshire Local Councils Association: PR would attend the next meeting but it was open to all councillors to attend. AP gave her apologies.

c) Yorwaste Liaison Group: The minutes of the last meeting had been circulated.

037 Minor Matters and Items for the Next Agenda: It was agreed that the Access to Healthcare budget should be advertised on the website.

VK asked that the website and key communications be placed on the agenda before Minor Matters. This was agreed.

038 Date of next meeting: Monday 6 March 2023 in Rufforth Village Hall starting at 7.30 p.m.

PR thanked all for attending and closed the meeting at 9:40pm

Signed _____ Date _____